

SEAL ROCK WATER DISTRICT
Board of Commissioners
Regular Monthly Board Meeting Agenda
Thursday, February 15, 2024, @ 4:00 p.m.
Public Meeting by Zoom Video Conference

SRWD will conduct this meeting using Zoom video conferencing due to the restricted capacity for in-person gatherings and our commitment to prioritize the safety of the public and our employees. We strongly encourage the public to participate in this meeting electronically. To access further information, including registration details, please visit the SRWD website at www.srwd.org on the day of the meeting. We invite members of the public to submit written comments regarding agenda items by emailing tkarlsen@srwd.org no later than 2:00 p.m. on the day of the meeting. Submitted comments will be shared with the SRWD Board of Commissioners and will become part of the permanent record.

- **Call Regular Meeting to Order:**

- **Announcements/Visitor Public Comments:**

The public comment period provides the public with an opportunity to address the Commissioners regarding items on the agenda. Please limit comments to (3) minutes.

- **Consent Calendar:**

Managers' reports included under the consent calendar are an executive summary provided to Commissioners as an update of system conditions, projects, and programs. Management welcomes your feedback and requests more detailed information regarding any item before or during the meeting:

- Invoice List January 2024 to February 2024
- Board Meeting Minutes January 11, 2024
- Financial Report / Approve Invoices January 2024 to February 2024
- USDA PMR Phase IV No. 41 February 15, 2024
- General Manager's Monthly Report January 2024 to February 2024

- **Discussion and Information Items:**

- Consider Primary Source Water Project.
Presented by: Adam Denlinger, General Manager
Jeff Hollen, SRWD General Counsel
- Consider draft SRWD Personnel Policy and Oregon Paid Leave Procedures.
Presented by: Adam Denlinger, General Manager
Joy King-Cortes, Office/Finance Manager

- **Decision Items:**

- Consider Appointing/Reappointing the SRWD Budget Committee Member for the 2024 -2025 Budget Process.
Presented by: Adam Denlinger, General Manager
Joy King-Cortes, Office/Finance Manager

- **Reports, Comments, and Correspondence:**

- The district office will be closed on Monday, February 19th in honor of the Presidents Day Holiday.
- Copy of the SRWD Paid Leave Oregon (PLO) Policy.
- GM Performance Review scheduled for July 2024.
- SDAO Annual Conference Highlights.
- The General Manager will be attending the OAWU Management Conference on the week of March 4th.

- **Executive Session: according to ORS 192.660(2), Concerning:**

The SRWD Board may meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in the Executive Session.

- **Adjournment: Next Meeting: March 14, 2024, @ 4:00 p.m.** Regular Board Meeting or established date.

THIS AGENDA MAY BE AMENDED UNTIL 3:00 PM THE DAY BEFORE THE MEETING