



PO Box 190 – 1037 NW Grebe Street – Seal Rock, Oregon 97376
Phone: 541.563.3529 – Fax 541.563.4246 – Web: www.srwd.org

Seal Rock Water District

General Manager's Report:
 Board Meeting April 9, 2020

This report is an executive summary provided with this Board agenda to Commissioners with recommended actions if any. Detailed information, staff reports, and supporting materials are provided within the full agenda packet.

PHASE-4 SOURCE WATER PROJECT:

District staff continues working with engineers, consultants, and representatives from USDA-RD to satisfy final requirements of the USDA Letter of Conditions before receiving a letter of approval from USDA-RD to issue a notice to proceed to the contractor. District staff along with engineers continue to work with representatives from USDA-RD, and bond counsel to satisfy compliance for approving interim financing. The district is reviewing signed contract documents in preparation for signature by the district. Phase-4 improvements project continues to move forward with several critical path tasks currently in progress:

- Staff continues working with representatives from USDA-RD, the District's finance consultant, and Bond Counsel in preparation for closing Phase-4 interim financing scheduled for April 10, 2020.
- Signed Contract documents were received from the contractor on March 27, 2020.
- Once authorization from USDA-RD is approved the district can issue the notice to proceed to the contractor.

COVID-19 DISTRICT RESPONSE:

Oregon Governor, Kate Brown, issued Executive Order No. 20-05 On March 12, 2020 prohibiting large gatherings due to coronavirus (COVID-19). The order prohibits large social gatherings of 250 people or more across the state. Governor Brown has ordered the implementation of social distancing measures recommending the cancellation of events hosting more than 10 persons in high-risk populations. High-risk populations include older adults and those with underlying health conditions, as well as individuals without stable housing. On March 18, 2020 Lincoln County Commissioners adopted a resolution declaring a State of Emergency for Lincoln County. We are encouraging everyone to follow the CDC recommendations on social distancing by avoiding public spaces and limiting personal contact in the community. The Governor's office later extended the EO to the end of April. Seal Rock Water District will follow Governor Brown's direction and Oregon Health Authority's guidance and for the protection of customers and district employees will implement measures that include:

- All non-essential meetings of 10-persons or more in district buildings are canceled for 30 days or until further notice.
- To protect staff and the public SRWD will limit attendance to regularly scheduled Board meetings and Budget meetings to 10-persons and open a phone-in (conference line) option for those customers and attendees that wish to participate in the meetings.
- All non-essential travel by district representatives has been canceled.
- SRWD is encouraging district staff and customers to practice social distancing and follow measures provided by the CDC to stop the spread of germs.
- The District will reduce access to the office to appointment only effective March 19th until further notice.

Seal Rock Water District is an Equal Opportunity Service Provider and Employer.

Adam Denlinger, General Manager

adenlinger@srwd.org

www.srwd.org

- Customers are encouraged to pay their bill online at www.XpressBillPay.com or call 1-855-603-9201.
- Use our payment drop box located outside our office at 1037 NW Grebe Street or mail your payment to our PO Box.
- Enroll in the My Water Usage Customer Portal at biy.ly/mywaterusage. Be sure to enter your service address exactly as it appears on your bill – example: 1037 NW GREBE ST (all caps and do not spell out street and no punctuation.)
- Temporary immediate suspension of delinquent turn-offs through the April billing cycle. This action will be reevaluated before the May billing cycle. Late fees will continue to be assessed for late payments.
- Please call us at 541.563.3529 or email us at info@srwd.org if you have any questions.

Implementing these measures will reduce exposure to COVID-19 for our customers and staff. Like most municipal water suppliers throughout the state, we do not anticipate any disruption in service. We encourage anyone interested in learning more to please visit the CDC website for more information and updates on COVID-19 at www.cdc.gov/COVID19. We look forward to everyone staying healthy and getting back to normal as soon as possible.

OTHER NOTABLE ACTIVITIES FOR THE MONTH INCLUDE:

- Reviewed Easement and access agreements related to Phase-4 improvements.
- Attended the virtual Western Governors Association March 18th and 19th.
- Attended meetings with bond counsel and USDA-RD representative to discuss interim financing.
- Attended on-site Beaver Creek water quality field data collection.
- Worked with general counsel regarding easement agreements.
- Provided input to SDAO Legislative Committee regarding a joint letter to Members of the Joint Special Committee on Coronavirus at the state capital.
- Met with representative from OWRD to discuss transition of the Mid-Coast Water Planning Partnership.