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Seal Rock Water District

General Manager's Report:
 Board Meeting December 14, 2017

This report is an executive summary provided with this Board agenda to Commissioners with recommended actions if any. Detailed information, staff reports, and supporting materials are provided within the full agenda packet.

- **PHASE-3 USDA-RD GRANT FUNDED AMI PROJECT:**

As part of our ongoing commitment to maintain a high quality of life for our citizens through cost-effective, innovative systems, contractors working for the District will be installing an advanced metering infrastructure (AMI) system for our water utility system. Advanced metering also supports the District's commitment to preserve and protect our environment by reducing carbon emissions by taking meter readers off the road, enhancing our ability to quickly detect and stop leaks, and provide customers with daily information on water use so that they can improve their efforts to conserve.



After a project delay by as much as 6-weeks, due to permitting required by Lincoln County Planning and Development for the installation of the communication towers located at the Lost Creek and Drift Wood Storage Tanks. The contractor is now ready to begin the construction of the communication towers and installation of the metering equipment. Conditional use permits were received in November, and building permits were received in early December.

District customers can expect to be notified when their meter is scheduled to be replaced. A brief disruption in service will occur as individual meters are replaced, this typically takes 15-minutes or less. Our communities' drinking water system will remain safe throughout the project. AMI installation is a \$1.5 million-dollar project, fully funded through a grant provided by the United States Department of Agriculture (USDA) Rural Development through its Water and Waste Disposal Loan and Grant Program.

- **PHASE-4 SOURCE WATER PROJECT:**

District staff are working cooperatively with representatives from USDA-RD and Business Oregon Infrastructure Finance Authority (IFA) to provide additional details and certifications related to phase-4 improvements in an effort to meet eligibility requirements for project funding this year. On December 1st District staff and engineer meet with Business Oregon IFA Board to present the District's Phase-IV Beaver Creek source water improvements project. As a result, District staff received preliminary approval for project funding in the amount of \$3,481,000.00. IFA funding package includes a loan in the amount of \$2,451,000.00 at 1% for 30-years, and \$1,030,000.00 in forgivable loan (grant).

Seal Rock Water District is an Equal Opportunity Service Provider and Employer.

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In early December District staff and engineer meet with the State Engineer / State Environmental Coordinator for USDA Rural Development to discuss elements of the District's Preliminary Engineering Report (PER) for Phase-4 source water improvements and the District's application for funding. District staff and engineer are working with USDA-RD representatives to qualify funding for Phase-4 improvements this year.

- **OTHER NOTABLE ACTIVITIES FOR THE MONTHS OF NOVEMBER/DECEMBER INCLUDE:**

- Attended weekly meetings with engineers and contractor to discuss Phase-3 schedule for AMI improvements.
- Hosted the Mid-Coast Water Planning Partnership south county field tour.
- Facilitated District personnel staff/safety meeting.
- Provided Built Systems presentation at the Mid-Coast Integrated Water Resources Coordinating Committee meeting and technical working group meetings in Newport.
- Attended Business Oregon IFA Board Meeting in Salem.
- Worked with wetlands scientist to complete field work to complete the wetlands delineation associated with Phase-IV improvements.
- Met with engineer and representatives from USDA-RD to discuss Phase-IV Preliminary Engineering Report and Environmental Report.
- Submitted safety and security grant application through SDIS.
- Completed SDAO/SDIS Best Practice Survey.
- Attended SDAO risk management training in Newport on November 14th.
- Participated in the Water & Wastewater Field Operations training hosted by Oregon Association of Water Utilities (OAWU).
- Staff attended competent operator training hosted by the City of Newport.