

**SEAL ROCK WATER DISTRICT  
MINUTES OF THE  
Regular Board Meeting  
August 9, 2018**

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7 Call Regular

8 Board Meeting: President John Garcia called the regular board meeting to order at 4:00 p.m., Thursday,  
9 August 9, 2018.

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11 Present: President John Garcia; Commissioner Glen Morris, Treasurer; Commissioner Sandra Mies-  
12 Grantham, Secretary; Commissioner Karen Otta, member. Staff: Adam Denlinger, General  
13 Manager; Joy King, Office Manager. See sign in sheet for public attendance.  
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15 Excused Absences: Commissioner Rob Mills.

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17 Announcements: Joy King announced the agenda was revised to add the Project Monitoring Report No. 34.  
18 Commissioner Glen Morris notified the board he will not be able to attend the September and  
19 October board meetings.  
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21 Public Comments: Mr. Tom Ryan asked if the District has heard from a property owner who lives in Makai  
22 Subdivision who is concerned about the project that is going through Makai. General Manger,  
23 Adam Denlinger informed the board he had a conversation with the individual regarding his  
24 concerns.  
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26 Agenda Calendar: Items on the consent calendar are Invoice Lists for July/August 2018;  
27 April 19, 2018 Budget Committee Meeting Minutes; May 10, 2018 Board meeting minutes;  
28 June 14, 2018 Board meeting minutes; July 12, 2018 Board Meeting Minutes; July/August  
29 Financial Report/Invoices to approve and General Manager's Report. Motioned by  
30 commissioner Glen Morris to approve the agenda calendar with the exception of the May 10  
31 and July 12 regular board meeting minutes due to lack of a quorum to approve them.  
32 Commissioner Sandra Mies-Grantham seconded the motion. Motion carried 4-0. It was  
33 discussed that if anybody asked for a copy of the minutes that hasn't been approved, it  
34 should be marked as a draft copy.

35 Discussion and  
36 Information Items:  
37 Primary Source Water  
38 Project Update:  
39 Membrane  
40 Procurement:

The District received 4 Membrane Procurement Proposals electronically on August 2 for bid opening at 2 pm. The bid amounts ranged from \$836,000 to \$1.5 million. The vendors that submitted the bids were all prequalified by the District and by the State. The Proposals will be evaluated by the engineer and District staff and will provide a recommendation to the board at the next regular monthly board meeting.

45 Biological Assessment/  
46 NMFS:

The District received a response letter from NOAA regarding the Beaver Creek Biological Assessment 2 weeks after the BA was submitted. There are insufficiencies noted in the BA and District staff will meet with the consultants to discuss the concerns and prepare a response to be given to USDA who will then submit it to NMFS. The 30-days timeline for consultation between USDA and NMFS doesn't end until the concerns are resolved and the BA is accepted as a complete report by NMFS.

52 Salinity/Point of  
53 Diversion:

DEQ personnel measured the salinity at the Beaver Creek Source Water Point of Diversion to see how much salt water enters the region. On Aug. 7, DEQ personnel discovered salt water in the area of the Beaver Creek intake site. The engineer will review the data collected by DEQ to determine how this could affect the intake design.

57 AMI Project  
58 Update:

The AMI project completion date of July 30 was achieved by the contractor with a 98% AMI read rate in 24 hours range of data. There are meters that can't report the readings to the tower because of their location, like the 21 meters located at South Bay Road and a few scattered at the north end of the District. These meters could be read by driving through their locations. Staff will meet with USDA representative on Aug. 14 to discuss the project close out process.  
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65 Decision Items:  
66 City of Newport  
67 Agreement: The City of Newport Right of Entry and License Agreement will provide the City with access  
68 to the Lost Creek Tank Site to study the environmental impacts of the Newport Airport Master  
69 Plan Improvement. Commissioner Glen Morris motioned to approve the agreement. Motion  
70 was seconded by commissioner Karen Otta. Motion carried 4-0.

71 Bulk Water Purchase  
72 Policy: There are property owners located outside the District whose wells are drying up and desire  
73 to purchase water from the District. The Bulk Water Purchase Policy is to protect the District  
74 from any liability resulting from the use of the water. The District cannot guarantee that the  
75 water meets Federal and State quality standards when it leaves the system. There is no way  
76 for the District to control how the purchasers handle and use the water. Motion was made by  
77 commissioner Glen Morris to approve the Bulk Water Purchase Policy. Motion seconded by  
78 commissioner Karen Otta. Motion carried 4-0.

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80 Reports & Comments: Notice of Substantial Amendment to the South Beach Urban Renewal Plan- Some properties  
81 affected by the amendment are subject to the District's bonded indebtedness. District staff  
82 monitors any properties withdrawn from the District will pay their share of the G.O. Bond  
83 indebtedness.  
84 The District requested a safety consultation from OSHA and received a favorable  
85 Consultation Report regarding safety operation of the system.  
86 The Siletz Tribal council has requested for District staff to do a Beaver Creek Project  
87 presentation with emphasis on the benefits to the Siletz River. The presentation is scheduled  
88 on September 21.  
89 The District has 21 customers on the South Bay Road who are concerned of how the Beaver  
90 Creek Source Water Project could affect them. They have requested information of how the  
91 improvements might affect them. District staff has been invited to do a project presentation on  
92 September 5. Some of the concerns are – There are property owners who want to develop  
93 their land where there is only a 2" water line which currently already has about 13  
94 connections. We cannot connect any more services from the 2" line. They want to know how  
95 the District can provide water in the future.  
96 The General Manager has been invited to attend a meeting with the Governor's Director over  
97 environmental policy in Salem to discuss water planning issues in the Mid-Coast Basin.  
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100 Adjournment: Commissioner Glen Morris motioned to adjourn the meeting. President John Garcia  
101 adjourned the meeting at 4:55 p.m.

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103 Next Board Meeting: September 13, 2018 at 4:00 p.m. Regular Board Meeting.  
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