

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
REGULAR BOARD MEETING
February 11, 2016**

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7 Call Regular
8 Board Meeting: John Garcia, President of the Board called the regular board meeting to order at 2:00
9 p.m., Thursday, February 11, 2016.

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11 Present: John Garcia, President; Sandra Mies-Grantham, Secretary; John Filbert, Member; Rob
12 Mills, Member; Staff: Adam Denlinger, General Manager; Joy S King, Office Manager.
13 See sign in sheet for public attendance.

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15 Excused Absences: Glen Morris

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17 Announcements: None

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19 Public Comments: None

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21 Consent
22 Calendar: Items on the consent calendar are Invoice lists for Jan 2016/February 2016; minutes of
23 the Nov 12, 2015 Board meeting; Special Board Meeting Minutes December 30, 2015/
24 January 21, 2016; Minutes of November 12, 2015/January 14, 2016 Regular Board
25 meeting; January/February 2016 Financial Report/Invoices to approve; USDA Project
26 Monitoring Report No. 4; MOCON Corp. Payment Application No. 3 Schedule 1; Payment
27 Application No. 3 Schedule 2; General Manager's Report; 2016-17 Budget Calendar. Rob
28 Mills motioned to approve the consent calendar. Motion was seconded by Sandra Mies-
29 Grantham. Motion carried 4-0.

30 Discussion and
31 Information Items:
32 Emergency Water
33 Line Repair: The District Staff responded to a report of a leak on the intersection of Oceania Drive and
34 Bridgeview in Bayshore Subdivision on Dec 31. It took all day to fix the leak. The water
35 line was buried in 20 feet of sand. It was apparent that the pipe was unable to support the
36 weight of the sand and sustained a stress fracture causing the pipe to break. Property
37 owners are dumping sand from their properties to the easement adding weight on top of
38 the water line. There have been four line breaks in Oceania Drive in one year. The entire
39 community needs to be aware of the danger of piling sand on top of the water line. The
40 General Manager is working with Lincoln County/Bill Hall and discussing the importance
41 of having a Sand District. The County has jurisdiction authority to site those who pile sand
42 on the right of way. The long term solution is to form a Sand Removal District. If this
43 happens the District will share in the one-time cost for removing the sand. Another
44 solution is to replace the 1,800 linear feet of pipe in Oceania Drive with HDPE pipe for
45 about \$250,000. The County has jurisdiction to make sure the right-of-way is free of
46 debris. But proof by pictures or videos are needed before they can site the property
47 owner. SRWD has no authority to move the sand off where the water line is located.
48 The District had to hire a contractor with necessary equipment needed to help fix the leak
49 that was 20 feet under the sand.

50 Hwy 101 Leak: There was a major leak on Feb 9. The 12" water main line on Highway 101 by the
51 entrance of the ODOT Maintenance Facility was hit by the boring contractor as they bore
52 across the road from Huckleberry to the ODOT entrance location. This main line feeds the
53 south of the system. The staff was able to isolate the leak quickly so no one was out of
54 water. Locate was about 4 feet off from the pipe. The contractor failed to pot hole as the
55 contract specified. The importance to pot hole was talked about several times during the
56 weekly meeting. This is a learning experience for SRWD staff and the contractor.

57 143rd St. Leak: On Feb 9 staff responded at 11 pm to a report of running water at 143rd St. Utilities
58 needed to be located so staff put a temporary patch until the following day. This area has
59 had several leaks in one year. Several years ago the area was filled with fill materials and
60 was not compacted. The fill material is settling where the line keeps breaking. Staff is
61 exploring options that might allow for replacement of the water line sooner if possible. The
62 engineer estimated it will cost \$200,000 to replace the pipe at 143rd.

63
64 Engineer of Record: The District received 4 SOQs and were reviewed by the panel approved by the Board.
65 The two top engineering consultant firms were interviewed. The General Manager created
66 a point summary of scoring from the review panel. The results were – Civil West 602
67 points and CH2M Hill 601 points. The overall percentage was 86% for Civil West and
68 85.85% for CH2M Hill. The Board needed to vote for a resolution. An appearance of
69 conflict was discussed due to a long time relationship of one of the commissioners with an
70 engineering firm due to past employment. It was motioned by Sandra Mies-Grantham to
71 approve Resolution No. 0216-01, A resolution authorizing Seal Rock Water District to
72 negotiate and enter into agreement for engineering consulting services and delegating
73 authority to the General Manager to sign the agreement. Motion was seconded by Rob
74 Mills. John Garcia voted Yes, Sandra Mies-Grantham voted Yes, Rob Mills voted Yes
75 and John Filbert declared a conflict and abstained from voting. Motion carried 3-0.

76 Reports, Comments,
77 and Correspondence:
78 Office Closure: The office will be closed on Monday, February 15 in observance of President's Day.
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80 SDAO Annual
81 Conference: Rob Mills reported that the SDAO Conference on Feb 5-7, 2016 at Sunriver was a
82 success. There was a huge attendees and SDAO had to turn down some registrants.
83 SDAO employees made themselves available to members to answer any questions they
84 have. The classes were all well attended. The rewards banquet was excellent. It showed
85 real sense of element of service, innovated and smart people who are serving in their own
86 agencies and communities and SDAO recognized them by giving awards to deserving
87 individuals and groups at the banquet.
88 Adam Denlinger reported that Rob Mills' class was packed with attendees. His
89 presentation was Board Practice Assessment (BPA) which is available online. It was very
90 beneficial for attendees who had the freedom to ask questions and have a conversation
91 regarding how BPA would help their agency. During the banquet Frank Stratton, SDAO
92 Manager mentioned that Special Districts is the fastest growing agency in the country.
93 SDAO presentation materials are available online.
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95 Water Quality: Staff will be inserting a community mailer with the bills this month. This is in response to
96 request for information regarding SRWD water quality in relation to the Flint, Michigan
97 water quality issue.
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99 Executive Session: None

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101 Next Board Meeting: March 10, 2016 at 4 p.m. Regular Board Meeting.
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103 Adjournment: Garcia adjourned the meeting at 5:30 pm.
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110 Approved by Secretary _____ Date _____