

SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting, Budget Hearing, & Rate Hearing
May 14, 2015

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Call Regular Board Meeting: Board President John Garcia called the regular board meeting to order at 4:00 p.m., Thursday, May 14, 2015.

Present: John Garcia, Board President; Glen Morris, Treasurer; Sandra Mies-Grantham, Secretary; John Filbert, Member: Staff: Adam Denlinger, General Manager; Joy S King, Office Manager. See sign in sheet for public attendance.

Excused Absences: Rob Mills

Announcements: John Garcia will not be able to attend the June 11, 2015 board meeting.

Public Comments: None

Consent

Calendar: Items on the consent calendar are Invoice lists for April/May 2015; minutes of the April 9, regular board meeting; minutes of the April 16, 2015 Budget Committee Meeting; May 2015 Financial Report; Project Monitoring Report; General Manager's Report; Pacific Excavation Change Order No. 1 & 2 and Payment Application No. 3 & 4. Glen Morris motioned to approve the consent calendar. It was seconded by John Filbert. Motion carried 4-0.

Discussion and Information Item: Tank Valve Mitigation Project: The tank valve project went through FEMA funding and engineering process in 2010. It is to install a seismic check valve between the Lost Creek Reservoir and the Thiel Creek pump station to prevent drainage of water in case of an emergency. The cost analysis prepared by Ken Goettel has been updated. The cost estimate is \$200,000. FEMA has \$100,000 available for this project. The District can apply for a 25% grant from IFA.

Source Water Evaluation Update: The Technical working group has begun the process of engaging area stakeholders in one-on-one meetings to brief individual agencies and interest groups and share with them the District's newly adopted Source Water Study. Staff met with representatives from the Mid-Coast Watershed Council, ODFW, and Lincoln County Planning. The feedback is for the District to apply for source water now. The District submitted a Letter of Intent for funding to IFA and has been approved to apply for funding for engineering and study of the Beaver Creek site.

Public Hearing: Water Rate Hearing John Garcia opened the rate hearing to consider public comment regarding the proposed water rate increase effective July 1, 2015. The City of Toledo increased its wholesale rate to the District by 3% effective January 1, 2015. The proposed rate increase is \$.40 in the monthly base charge and between .03% and 2.81% depending on usage. The combined rate increase in water base charge and water consumption is between .09% and 2.9% dependent upon usage. The effect of the increase for a domestic customer that uses 3,000 gallons per month is \$1.03. The public present had no question or comment regarding the proposed rate increase. John Garcia closed the rate hearing.

Approval of Rate Increase: Glen Morris motioned to approve the proposed rate increase effective July 1, 2015. It was seconded by John Filbert. Motion carried 4-0.

Budget Hearing: John Garcia opened the Budget Hearing to the public to consider comment regarding the FY 2015-16 budget approved by the Budget Committee on April 16, 2015. The public present had no question or comment regarding the FY 2015-16 Budget. There were no changes made to the budget approved by the Budget Committee. John Garcia closed the budget hearing.

63	Decision Items:	
64	Hazard Mitigation	
65	Contract:	The District needs to apply for FEMA and IFA mitigation funding for the installation of a
66		check-valve system at the Lost Creek Site. FEMA has \$100,000 for this project and the
67		District could apply for 25% IFA funding.
68		John Filbert motioned to authorize the General Manager, Adam Denlinger to execute an
69		application with Oregon Emergency Management (OEM) and Federal Emergency
70		Management Administration (FEMA). It was seconded by Glen Morris. Motion carried 4-0.
71	Phase 4 Project	
72	Funding:	The Letter of Intent submitted to IFA by the General Manager for funding of Phase 4
73		project was ranked 8 th out of 55 applicants. The District has the opportunity to apply for
74		\$150,000 loan and grant funding for engineering cost of the source water project. The
75		term of the loan could be 10 or 15 years with interest rate of 1.70%. Part of it could be a
76		grant or becomes a forgivable loan.
77		John Filbert motioned to authorize the General Manager, Adam Denlinger to execute an
78		application for funding through IFA. It was seconded by Sandy Mies-Grantham. Motion
79		carried 4-0.
80	Reports, Comments,	
81	and Correspondence:	
82	SDAO Grant:	There is an opportunity for the District to apply for an Internship program. The intern can
83		help in scanning historical documents into electronic files. Staff will look into this.
84	Phase 3 Interim	
85	Financing:	An RFP for Phase 3 project interim financing has been sent out to different financial
86		institutions by the District's financial advisor. After USDA final approval of the contract, it is
87		anticipated for the Bids to be advertised before the end of June.
88	Press Release:	It was discussed to have a press release to let the public know of the SRWD/Newport
89		Intertie, Phase 3, and Phase 4 Projects. Also to give credits and acknowledge USDA,
90		FEMA, and IFA for the financial support they have given to the District in forms of grants
91		and loans.
92	Bayshore Sand	
93	Removal:	The County sent enforcement letters to property owners to remove the sand but was not
94		complied with. The County may need to remove the sand when they find a place to dump
95		it and charge the property owners.
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97	Executive Session:	None
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99	Next Board Meeting:	June 11, 2015 at 4:00 p.m. Regular Board Meeting or establish date.
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101	Adjournment:	Garcia adjourned the meeting at 4:50 pm.
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110	Approved by Secretary	Date