

SEAL ROCK WATER DISTRICT
Board of Commissioners
Regular Monthly Board Meeting Agenda
Thursday, November 9, 2023, @ 4:00 p.m.
Public Meeting by Zoom Video Conference

SRWD will conduct this meeting using Zoom video conferencing due to the restricted capacity for in-person gatherings and our commitment to prioritize the safety of the public and our employees. We strongly encourage the public to participate in this meeting electronically. To access further information, including registration details, please visit the SRWD website at www.srwd.org on the day of the meeting. We invite members of the public to submit written comments regarding agenda items by emailing tkarlsen@srwd.org no later than 2:00 p.m. on the day of the meeting. Submitted comments will be shared with the SRWD Board of Commissioners and will become part of the permanent record.

Call to Order:

Announcements and Visitor Public Comments:

The SRWD Board of Commissioners may entertain public comments during this meeting. The public comment period offers an opportunity for individuals to address the Commissioners concerning agenda items. Please adhere to a time limit of (3) minutes. It is important to note that while the Board may choose to allow or withhold public comments during these meetings, in accordance with the Open Public Meetings Law (OPML), the Board is not obligated to provide a response.

Consent Calendar:

The managers' reports, included within the consent calendar, serve as executive summaries presented to Commissioners to provide updates on system conditions, projects, and programs. Management welcomes Commissioner input and invites requests for more comprehensive information on any specific item, either before or during the meeting.

- | | |
|---------------------------------------|-------------------------------|
| • Invoice List | October 2023 to November 2023 |
| • Regular Board Meeting Minutes | October 12, 2023 |
| • Financial Report / Approve Invoices | October 2023 to November 2023 |
| • USDA PMR Phase IV No. 38 | November 9, 2023 |
| • General Manager's Monthly Report | October 2023 to November 2023 |

• **Discussion and Information Items:**

- Consider Primary Source Water Project Update
Presented by: Adam Denlinger, General Manager
Jeff Hollen, SRWD General Counsel
- Consider installation of an emergency container on district right-of-way.
Presented by: Adam Denlinger, General Manager

• **Decision Items:**

- Consider Proposed Scope of Services to perform a Water Master Plan Update.
Presented by: Adam Denlinger, General Manager
- Consider Closing the Operations Facility Checking Account from Umpqua Bank and Local Investment Pool
Presented by: Joy King-Cortes

• **Reports, Comments, and Correspondence:**

- The district office will be closed Friday, November 10th in honor of the Veterans Day Holiday.
- The GM Will be away from the office November 15th through the 17th.
- The District office will be closed November 23rd and 24th in honor of the Thanksgiving Holiday.
- Employee Appreciation Luncheon is scheduled for December 14th @ 12:00 noon, followed by the December regular monthly Board Meeting @ 2:00 p.m.
- GM will be away from the office traveling to the Midwest December 15th and returning January 2nd.

• **Executive Session: according to ORS 192.660(2), Concerning:**

THIS AGENDA MAY BE AMENDED UNTIL 3:00 PM THE DAY BEFORE THE MEETING

SPECIAL ACCOMMODATIONS WILL BE PROVIDED WITH 48 HOUR NOTICE; CALL 541-563-3529.
IF HEARING IMPAIRED, PLEASE DIAL 711 OR CALL TTY#1-800-735-1232
This Institution is an Equal Opportunity Employer and Service Provider

The SRWD Board may meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in Executive Session.

- **Adjournment:** Next Meeting: **December 14, 2023, @ 2:00 p.m.** Regular Board Meeting or established date.

Report Criteria:

Detail report
Invoices with totals above \$0 included
Paid and unpaid invoices included

ORIGINAL

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-1310				
MARIANNE MENDENHALL ESTA	102723	Refund Overpayment Final Bill	10/27/2023	8.41
Total 01-1310				8.41
01-5063				
BRENDI HOCH	102623	Mileage Reimb to PDX (Xylem Reach Conference in Florida)	10/26/2023	200.43
BRENDI HOCH	102623	Meal Reimb. (Xylem Reach Conference in Florida)	10/26/2023	268.00
Total 01-5063				468.43
01-5080				
RORY THAYER	102323	Health Insurance Deductible Reimbursement 2023	10/23/2023	500.00
Total 01-5080				500.00
01-5271				
CHARTER COMMUNICATIONS	001293710192	Internet (Office)	10/19/2023	129.98
Total 01-5271				129.98
01-5272				
AT&T MOBILITY	287298824454	Wireless	10/15/2023	198.56
Total 01-5272				198.56
01-5274				
AT&T MOBILITY	287298824454	Wireless WTP	10/15/2023	51.48
Total 01-5274				51.48
01-5290				
STAPLES BUSINESS ADVANTA	8071883636	Logitech M185 Wireless Optical Mouse, Swift Grey	10/07/2023	24.68
STAPLES BUSINESS ADVANTA	8071883636	Duracell Coppertop AA Alkaline Battery 24/Pack	10/07/2023	14.55
STAPLES BUSINESS ADVANTA	8071883636	Avery TrueBlock Inkjet Shipping Labels, 8-1/2"x11", White, 1 Labels/Sheet, 25 She	10/07/2023	16.71
Total 01-5290				55.94
01-5291				
US POSTAL SERVICE - WALDP	102023	Bulk Mailing	10/20/2023	904.03
Total 01-5291				904.03
01-5605				
GOVDIRECT	INV0007833	InfoCase Back Pack for All Toughbooks	07/31/2023	90.00
GOVDIRECT	INV0007851	Panasonic Toughbook 55 Laptop (for Junior WTP Operator)	08/11/2023	2,810.00
GOVDIRECT	INV0007851	Protection Plus Warranty - FZ-55 Laptop (Years 1, 2, and 3)	08/11/2023	250.00
Total 01-5605				3,150.00
01-5610				
CENTRAL LINCOLN P U D	102023	Utility Services	10/20/2023	1,435.82

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 01-5610				1,435.82
01-5611				
CENTRAL LINCOLN P U D	102023	WTP Utility Services	10/20/2023	1,180.47
Total 01-5611:				1,180.47
01-5630				
LINCOLN COUNTY PAROLE & P USA BLUE BOOK	SRWD1006202 326631	Landscaping 9/13/2023 above grade sampling station	10/06/2023 04/11/2023	400.00 1,668.58
Total 01-5630				2,068.58
01-5632				
LINCOLN COUNTY PUBLIC WO	6463	Fuel - GM/Field Vehicles	10/01/2023	1,585.78
Total 01-5632				1,585.78
01-5635				
NEWPORT RENTAL SERVICE, I NEWPORT RENTAL SERVICE, I	158628 158628	Tank Exchange Propane Purchase Tank Swap	10/02/2023 10/02/2023	27.99 78.00
Total 01-5635				105.99
Grand Totals				<i>W</i> 11,843.47

Dated: OCT-30-2023

General Manager: A. [Signature]

Dated: _____

Treasurer: _____

Report Criteria:
Detail report
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
by Zoom Conference Call and In Person
October 12, 2023**

Introduction to Remote Meeting:

SRWD held this meeting through Zoom video conferencing. Due to the limited capacity for in-person meetings, the public was encouraged to attend the meeting electronically.

Present:

Present on the Zoom Conference Call were Commissioner Sandra Mies-Grantham, Member, and Commissioner Glen Morris, Member. Present in person in the Board room were Commissioner Rob Mills, Board President, and Commissioner Paul Highfill, Member. Attorney Jeff Hollen, Legal Counsel. Staff: Adam Denlinger, General Manager; Trish Karlsen, Bookkeeper.

Excused Absences: Commissioner Karen Otta. Office Manager Joy King-Cortes.

Call Regular Meeting to Order:

President Rob Mills called the regular board meeting to order at 4:00 p.m., Thursday, October 12, 2023 and introduced the commissioners and staff present in the board room. There were no members of the public in attendance either in person or on Zoom.

Announcements/Public Comments:

President Rob Mills asked if there were any announcements.

Commissioner Sandra-Mies Grantham had no announcement; Commissioner Glen Morris had no announcement; Commissioner Paul Highfill had no announcement; Trish Karlsen, Bookkeeper had no announcement; General Manager, Adam Denlinger had no announcement; Attorney Jeff Hollen had no announcement; President Rob Mills had no announcement.

Public Comments: There were no public comments as there were no members of the public in attendance but the General Manager, Adam Denlinger pointed out that the staff has provided to the Board a public comment they received yesterday regarding the spray issue, along with the staff's reply to be included in the public record. This public comment can also be found in the Board packet on the district's website. He also pointed out that the answers to the questions in the public comment can be found on the district's website.

Board President Rob Mills complimented the staff on the way they have handled this situation with the comments and the input and the feedback to the point that we put a lot of effort into orchestrating this meeting to manage what we thought would be a large turnout. And that we have done a superb job on managing the district through this trying time. Adam appreciated his comment and admitted that this has been one of the most difficult times of the district. He commended the Board for their response to this issue.

Consent Calendar:

Items on the consent calendar are the September/October 2023 Invoices List for approval; September 14, 2023, Regular Board Meeting minutes; August 31, 2023, Emergency Board Meeting minutes; September/October 2023 Financial Report; and General Manager's Monthly Report. President Rob Mills asked if each commissioner reviewed the consent calendar items. Commissioner Glen Morris answered YES, Commissioner Paul Highfill answered YES, and Commissioner Sandra Mies-Grantham answered YES. Commissioner Glen Morris motioned to approve the consent calendar not including the September 14, 2023 Regular Board Meeting Minutes and the August 31, 2023, Emergency Board Meeting Minutes. Commissioner Paul Highfill seconded the motion. The motion passed 4 – 0.

Commissioner Glen Morris motioned to approve the September 14, 2023 Regular Board Meeting Minutes. Commissioner Sandra Mies-Grantham abstained as she was not present at the September 14 Board meeting. Commissioner Rob Mills seconded the motion. The motion passed 3 – 0. Commissioner Sandra Mies-Grantham motioned to approve the August 31, 2023, Emergency Board Meeting Minutes. Commissioner Glen Morris abstained as he was not present at the August 31 Emergency Board meeting. Commissioner Rob Mills seconded the motion. The motion passed 3 – 0.

Reports, Comments, and Correspondence:

Discussion and Information Items:

Primary Source Water Project Update:

The General Manager, Adam Denlinger reported that during the week of September 18th, we experienced large ocean swells that impacted the district's Beaver Creek intake with salinity. This occurrence is reminiscent of a similar event last

63 year around the same time. Fortunately, our equipment worked as designed and it shut the system down and it has not
64 affected the quality of our drinking water system. At the same time, we were experiencing high levels of organics in the
65 water that occurs annually which could've been from the following rain event. As a precautionary measure, on September
66 26th, our operators decided to transition to the district's secondary emergency water supply, which is sourced from the
67 City of Newport.

68 During this period, water treatment plant operators have been using the downtime to address routine maintenance tasks.
69 Specifically: 1. replacing a failing valve on one of the filter skids. 2. addressing chlorine feedline issues that are crucial for
70 overall operation. 3. operators have been working with the contractor to address warranty work identified during the 11-
71 month warranty walkthrough. This includes addressing leaking Clean in Place (CIP) lines used to maintain the filter skids
72 and addressing leaking chemical injection feedlines at the intake pump station. All these repairs require temporarily taking
73 the WTP offline. With the exception of a large compressor used to maintain the filter skids all warranty work has been
74 completed or in some phase of functional testing before bringing the WTP back online.

75 He also wanted to highlight to the Board that the District received a final pay application from the contractor which is
76 currently in review by the engineer, district staff, and legal counsel.

77 Commissioner Glen Morris asked Adam about recent analytical test that we have been doing. Adam stated that all of the
78 routine analytical testing that we have been doing has come back as non-detect or within range. We did complete
79 Synthetic Organic Compounds (herbicides and pesticides) and Volatile Organic Compounds (fuels, oils, and such things)
80 testing last Wednesday, yesterday, on Beaver Creek. Those were shipped off to Analytical Labs in Eugene for analysis.

81

82 **Decision Items:**

83 **Municipal Auditor Engagement Letter with Grimstad & Associates, Certified Public Accountants:**

84 The General Manager, Adam Denlinger presented to the Board the Municipal Auditor Engagement Letter. The Auditor
85 Engagement Letter is a standard form of agreement for municipal auditor services provided by the District's financial
86 auditor Grimstad and Associates, and is subject to approval by the Board. Commissioner Glen Morris motioned to
87 approve the engagement letter from Grimstad & Associates. Commissioner Saudra Mies-Grantham seconded the motion.
88 The motion was passed 4 – 0.

89

90 **Reports, Comments, Correspondence:**

91 **General Manager Jury Duty Service:**

92 The General Manager, Adam Denlinger reported that he will be serving on jury duty for the month of November but has
93 requested some dates to be excluded from jury service to be available for specific events in November. His availability at
94 the office may be limited in the month of November.

95

96 **General Manager Presenting at the 10,000 Communities Initiative, Northwest Rural Strategy Summit:**

97 The General Manager, Adam Denlinger reported that at the request of the USDA-RD National Office, he will be presenting
98 at the 10,000 Communities Initiative, Northwest Rural Investment Strategy Summit, November 1st and 2nd. He pointed
99 out that the district's work over the past several years with regard to leveraging financial resources to obtain 10M dollars
100 in grant funding has become the subject of conversation on how small rural community water providers finance major
101 capital improvements. The district has been asked by the USDA-RD National office to present the district's most recent
102 primary source water project at this 2-day event.

103

104 **General Manager Attending the SDAO/SDIS Joint Meeting:**

105 The General Manager, Adam Denlinger will be attending the SDAO/SDIS Joint Meeting on November 15th and 16th in
106 Salem. This is a two-day meeting hosted in Salem at the SDAO Office.

107

108 **Employee Appreciation Luncheon December 14th at 12:00 noon, followed by the December Regular Board Meeting at 2:00 p.m.:**

109 The General Manager, Adam Denlinger proposed that the luncheon be hosted at the District shop for staff and the Board
110 just like we did last year. The Board was in agreement with that arrangement. The Board meeting will be held after the
111 luncheon at 2:00 p.m.

112

113 **ODA Pesticide Use Regulations and Water Protections in Forestry Frequently Asked Questions:**

114 The General Manager, Adam Denlinger pointed out that this document was provided to the district after the September
115 Regular Board meeting and has been provided by email to the community that requested it and posted on the district's
116 website. This document has a lot of good information with respect to the state's involvement in regulating, monitoring, and
117 enforcing herbicide and pesticide use according to the Oregon Forests Practice Act.

118

119 **Recessed Regular Board Meeting:** President Rob Mills recessed the Regular Board Meeting at 4:25 p.m. to go into an
120 Executive Session.

121

122 **Executive Session: according to ORS 192.660(2), Concerning:**

123 The SRWD Board may meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel
124 concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
125

126 Representatives of the news media and designated staff shall be allowed to attend the executive session. All other
127 members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to
128 report on any of the deliberations. No final decisions shall be made in the Executive Session.
129

130 **Reconvened Regular Board Meeting:** President Rob Mills adjourned the Executive Session and reconvened the
131 Regular Board Meeting at 5:03 p.m.
132

133 Commissioner Sandra-Mies Grantham motioned to grant authority to the General Manager, Adam Denlinger, to enter
134 into a stipulation to arbitration on all issues related to disputes with the contractor R & G Construction. Commissioner Paul
135 Highfill seconded the motion. Commissioner Glen Morris abstained from voting. The motion passed 3 – 0.
136

137 **Adjournment:** President Mills motioned to adjourn the meeting. Commissioner Paul Highfill seconded the motion.
138 President Rob Mills adjourned the meeting at 5:11 p.m.
139

140 **Next Board Meeting:** November 9, 2023, at 4:00 p.m. Regular Board Meeting.
141
142
143
144
145
146

147 _____
Approved by Board President

_____ Date:

SRWD Monthly Financial Report

Monthly Statistics		Comments			
Total customers	2676	Includes new connects Less Abandoned / Forfeited meter plus 3 SRWD meters (shop X 2 & office) plus 1 Hydrant meter			
New connections	1				
Reinstalls	0				
Abandonments/Forfeitures/Meter Removed	0				
Financial Report	Checking/MM	LGIP/PFMMMA	Fund Balances	Comments	
General	\$684,894.02	\$18,303.72	\$703,197.74		
Bond	\$597,697.86	\$0.00	\$597,697.86		
Capital Projects	\$93,718.28	\$68,633.57	\$162,351.85	*\$7,421,586 Interim Loan Proceeds	
Revenue Bond	\$2,794.06	\$105,020.75	\$107,814.81		
Rural Development Reserve	\$0.00	\$101,424.01	\$101,424.01		
Dist. Office/Shop Reserve	\$3,615.06	\$125,035.57	\$128,650.63		
Depreciation/SLARA Reserve	\$0.00	\$257,973.43	\$257,973.43		
SDC (formerly SIP)	\$0.00	\$696,523.36	\$696,523.36	*\$1,293,160.50 SDC collections thru 10/31/2023	
Water Source Improvement Rsrv	\$0.00	\$255,419.61	\$255,419.61		
TOTALS	\$1,382,719.28	\$1,628,334.02	\$3,011,053.30		
General Fund Review	Current	FYTD	Budgeted Amount	Comments	
Revenue	\$215,261.50	987,364.38	\$3,205,120.00		
Expenses	\$158,672.65	905,772.79	\$3,205,120.00	Contingency \$100,000; Transfers \$416,320; Total expenses budgeted \$2,677,800.	
Net Gain or (Loss) from Operations	\$56,588.85	\$81,591.59			
Water Sales Revenue Comparison	Month	FYTD	Comments		
Water Sales Current Year	\$201,310.57	\$935,987.84	Leak Adjustments & Billings Adjustments (YTD = July - June)		
Actual+In Lieu of Water Sales Less H2O CR	\$206,311.07	\$955,871.19	Billing Adj FYTD \$0.00		
Water Sales Prior Year	\$173,246.26	\$782,260.65	Leak Adj/Write off FYTD \$116.65		
Actual+In Lieu of Water Sales Less H2O CR	\$178,207.68	\$802,223.16	TOTAL FYTD ADJUSTMENTS \$116.65		
Over or (Under)	\$28,064.31	\$153,727.19	Note: Rate increase effective 6/1/2023		
Gallage Comparison	Current	Prior Year	Cost Comparison	Current	Prior Year
Gallons Purchased/Intertie/WTP Treated	9,543,693	9,533,000	Toledo Charges	\$0.00	\$6,227.18
Gallons Sold (includes accountable loss & intertie)	8,000,210	7,220,430	SRWD Sales	\$201,310.57	\$173,246.26
Variance %	16.17%	24.26%	Ratio: Sales/Cost	0.00	27.82
Gallons Produced/Treated at WTP	5,400,000		9/11/2023-10/11/2023		
Gallons from Toledo Master Meter	0		Toledo Master Meter Readings read by SRWD field crew		
SRWD Intertie Usage (Purchased)	4,143,693		Additional water SRWD used/purchased from Newport Intertie		
Total Water Received/Produced	9,543,693				
City of Newport Intertie Usage (Sold)	0		Gallons sold to City of Newport for water used from the Newport Intertie		
Total Gallons Accounted	7,849,243		From flushing, leaks, CL2 Analyzer, & fire hydrant use		
Total Gallons Unaccounted	1,694,450				
Water Loss Percentage	17.75%				
Approval To Pay Bills	Payroll 10/6/2023 \$30,055.08		Payroll 10/20/2023 \$30,125.63		
Month of:	October	(after meeting)	November		
	GF A/P	\$11,843.47	GF A/P	\$32,609.53	up to 11/3/2023
	SDC Fund	\$0.00	SDC Fund	\$0.00	
	Bond/Rev Bond Fund	\$0.00	Bond/Rev Bond Fund	\$0.00	
	Depreciation/SLARA	\$0.00	Depreciation/SLARA	\$10,246.48	SLARA: Dell desktops x 5 & Dell laptop x 1
	MP - Phase 4 (IFA)	\$0.00	MP - Phase 4 (IFA)	\$0.00	
	MP- Phase 4 (USDA)	\$0.00	MP- Phase 4 (USDA)	\$26,433.37	possibly reimbursable
	MCWPP	\$0.00	MCWPP	\$0.00	
	MCWCC	\$0.00	MCWCC	\$0.00	
Monthly Accrual Statistics	Beg. Balance	Accrued	Used/Paid	Balance	
	9/30/2023			10/31/2023	
Office Overtime Hours (2-01)	0.00	2.50	2.50	0.00	
Field Overtime Hours (2-02)	0.00	3.50	3.50	0.00	
PTO (3-01)	3148.55	126.18	168.25	3106.48	
Comp Time (9-01 / 9-02)	90.65	33.76	11.00	113.41	

c:\msoffice\excel\guide21				OR Instruction 1780			
				Modified OR Guide 21			
PROJECT MONITORING REPORT		1. Type of Request		2. Report No.		38	
		Final <input type="checkbox"/> Partial <input checked="" type="checkbox"/>				updated 5-11-2020	
3. REPORT PERIOD		4. BORROWER INFORMATION					
Ending 10/31/2023		Name: Seal Rock Water District					
		Address: 1037 NW Grebe Street, Seal Rock, OR 97376					
BUDGET ITEMS				STATUS OF BUDGET			
(All entries under Column "b" must be justified with an attachment) (All entries under column "e" must be documented with an attached invoice)		(a)	(b)	(c)	(d)	(e)	(f)
		Budgeted	Budget	Revised	Previous	This	TOTAL
		Amounts	Change	Budget	Total	Period	(d)+(e)
		(from LOC)					
							(g)
							Remaining
							Balance
							(c)-(f)
a. Engineering- Design		\$947,000	\$91,000.00	\$1,038,000.00	\$1,038,000.00		\$ 1,038,000.00
b. Engineering- Membrane Pre-purchase		\$35,000	\$2,990.00	\$37,990.00	\$37,990.00		\$ 37,990.00
c. Engineering- Bid Services		\$45,000	-\$3.00	\$44,997.00	\$44,997.00		\$ 44,997.00
d. Engineering-Basic Engineering		\$380,000	\$27,799.86	\$407,799.86	\$407,799.86		\$ 407,799.86
e. Engineering-Project Inspection		\$0	\$733,013.10	\$733,013.10	\$710,347.23	\$ 22,665.87	\$ 733,013.10
f. Engineering-Start Up		\$20,000	\$10,000.00	\$30,000.00	\$30,000.00		\$ 30,000.00
g. Engineering- Software Development		\$0	\$325,566.04	\$325,566.04	\$301,898.89	\$ 700.00	\$ 302,598.89
h. Legal Services/Land Purch. (easements)		\$400,000	\$77,205.02	\$477,205.02	\$477,205.02		\$ 477,205.02
i. Geotechnical Site Investigation		\$51,000	-\$23.00	\$50,977.00	\$50,977.00		\$ 50,977.00
j. Surveying		\$26,000	\$3,962.00	\$29,962.00	\$29,962.00		\$ 29,962.00
k. Permitting		\$170,000	\$48,486.00	\$218,486.00	\$218,486.00		\$ 218,486.00
l. Archeological/Environmental Mitigation		\$40,000	-\$22,954.00	\$17,046.00	\$17,046.00		\$ 17,046.00
m. Bond counsel Services		\$80,000	-\$24,500.00	\$55,500.00	\$55,500.00		\$ 55,500.00
n. Interim Interest & Expense		\$360,000	-\$161,028.78	\$198,971.22	\$198,971.22		\$ 198,971.22
o. Consultant/Admin/Legal-phase 4		\$12,000	\$137,111.51	\$149,111.51	\$146,044.01	\$ 3,067.50	\$ 149,111.51
p. Line of Credit Refinance (COT expenses)		\$1,616,500	-\$429,500.00	\$1,187,000.00	\$1,187,000.00		\$ 1,187,000.00
q. Line of Credit Refinance- Interest		\$0	\$22,914.00	\$22,914.00	\$22,914.00		\$ 22,914.00
r. Contingency		\$1,306,000	-\$1,306,000.00	\$0.00	\$0.00		\$ -
s. Additional IFA Services		\$0	\$342,502.74	\$342,502.74	\$342,502.74		\$ 342,502.74
t. Tree Clearing		\$0	\$13,785.00	\$13,785.00	\$13,785.00		\$ 13,785.00
u. Tank Removal		\$0	\$18,752.00	\$18,752.00	\$18,752.00		\$ 18,752.00
v. Software/Licensing			\$28,396.24	\$28,396.24	\$28,396.24		\$ 28,396.24
x. Construction Costs:					\$0.00		
1. Contractor R&G		\$8,966,000	\$1,743,799.43	\$10,709,799.43	\$9,892,318.82		\$ 9,892,318.82
2. Westech- Membrane Purchase		\$922,000	-\$17,611.50	\$904,388.50	\$904,388.50		\$ 904,388.50
3. Other-Electrical at Intake/WTP		\$0	\$202,421.50	\$202,421.50	\$202,421.50		\$ 202,421.50
4. Other-Compaction Test		\$0	\$52,400.50	\$52,400.50	\$52,400.50		\$ 52,400.50
5. Other-98th St. PRV Calibration		\$0	\$5,210.00	\$5,210.00	\$5,210.00		\$ 5,210.00
6. Other- Electrical VFD		\$0	\$12,500.00	\$12,500.00	\$12,500.00		\$ 12,500.00
k. TOTAL PROJECT COST		\$15,376,500	\$1,938,194.66	\$17,314,694.66	\$16,447,813.53	\$26,433.37	\$16,474,246.90
l. Funding Allocation							
1) Business Oregon Loan/Grant		\$3,481,000	\$0	\$3,481,000.00	\$3,481,000.00		\$ 3,481,000.00
2) USDA Rev Bond Loan		\$2,547,000	\$0	\$2,547,000.00	\$2,547,000.00		\$ 2,547,000.00
3) USDA GO Bond Loan		\$6,549,000	\$0	\$6,549,000.00	\$6,549,000.00		\$ 6,549,000.00
4) USDA Grant		\$2,799,500	\$0	\$2,799,500.00	\$2,799,500.00		\$ 2,799,500.00
5) USDA Sub Grant		\$0	\$1,500,000	\$1,500,000.00	\$682,519.39		\$682,519.39
6) Applicant Contribution		\$0	\$435,076	\$435,075.66	\$385,675.14	\$26,433.37	\$ 412,108.51
7) Interest		\$0	\$3,119.00	\$3,119.00	\$3,119.00		\$ 3,119.00
m. TOTAL PROJECT FUNDING		\$15,376,500	\$1,938,194.66	\$17,314,694.66	\$16,447,813.53	\$ 26,433.37	\$ 16,474,246.90
n. Percentage of Completion					95%	0%	95%
5. CERTIFICATION							
<i>I certify that to the best of my knowledge and belief costs or disbursements shown are in accordance with the terms of the project and that an inspection has been performed and all work is in accordance with the terms of the construction contract.</i>							
BORROWER		Signature of Authorized Certifying Official				Date Submitted:	
		Adam Denlinger, General Manager				10/14/2023	
						Telephone:	
						(541) 563-3529	
6. RURAL DEVELOPMENT ACCEPTANCE							
<i>This form and attachments have been reviewed and are accepted by Rural Utilities Service unless otherwise noted. This review and acceptance by RUS does not attest to the correctness of the amounts, the quantities shown, or that the work has been performed under the terms of the agreements or contracts.</i>							
RURAL UTILITIES SERVICE		Signature of Authorized Certifying Official				Date Submitted:	
		Holly Halligan, Area Loan Specialist					
						Telephone:	
						(541) 801-2682	
NOTES:							



1037 NW Grebe Street
 Seal Rock, Oregon 97376
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Seal Rock Water District

General Manager's Report:
 Board Meeting – November 9, 2023

This report serves as an executive summary for the Board meeting agenda. It provides recommendations for actions to be taken if necessary. Detailed information, staff reports, and supporting materials can be found in the full agenda packet.

PHASE-IV BEAVER CREEK SOURCE WATER PROJECT:

Due to persistent and unusually high sea swells, which have had an impact on the raw water quality due to increased levels of salinity and organics, the district is continuing to use our secondary emergency water supply, sourced from the City of Newport. It is anticipated that we may need to rely on our secondary source until conditions improve. During this period, water treatment plant operators continue working with the contractor to complete final warranty work identified during the 11-month warranty walkthrough, as well as responding to routine water treatment plant maintenance. The contractor has successfully completed several punch list or warranty-work items identified by the engineer.

EPA/OHA Lead and Copper Rule Revision (LCRR):

The LCRR requires Public Water Systems (PWS) to develop a publicly available service line inventory that includes material classifications (Lead, Galvanized Requiring Replacement (GRR), Non-Lead, or Lead status unknown) of all service lines connected to a public water distribution systems. This inventory must define service line ownership, and where dual ownership applies, materials must be defined on both the PWS and customer portion of the line to accurately provide a single classification per service line.

While we continue to work towards compliance, a Preliminary Service Line Inventory or *Records Based Inventory* has been developed. This is an initial evaluation of all records that are publicly available and widely available within the Utility. Establishing a Preliminary Service Line Inventory is the first step in achieving compliance with the Revised Lead and Copper Rule.

Further study of the unknown classification will require additional effort on the part of district staff to verify the presence/absence of potential fittings in approximately 1500 service laterals. Here is our inventory breakdown:

- Total number of service laterals: 2,667
- Service lines classified as non-lead by the EPA Classification: 1,183
- Service lines classified as unknown by the EPA Classification: 1,484

Seal Rock Water District is an Equal Opportunity Service Provider and Employer.

Adam Denlinger, General Manager

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Other notable activities for the month include:

- Attended meetings with engineers to discuss membrane module onsite testing.
- Met with representatives from USDA-RD to provide a project status update.
- Attended the Mid Coast Water Conservation Consortium Meeting.
- Attended the OWRD Place-Based Planning Coordinating Committee Meeting.
- Met with GSI Water Solutions to review progress on MC-WPP, the Water Management and Conservation Plan, and Beaver Creek streamflow and temperature monitoring.
- Attended the Monthly Oregon Water Utility Council (OWUC) meeting.
- Attended the SDAO Legislative Committee meeting.
- Attended Aerial application demonstration hosted by OFS Oregon Department of Agriculture.
- Participated in a webinar hosted by the National Special District Coalition Federal Advocacy Director.
- Presented at the USDA-RD Northwest Rural Investment Strategy Summit in Stevenson WA.