

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
by Zoom Conference Call and In Person
July 11, 2024**

Introduction to Remote Meeting:

SRWD held this meeting through Zoom video conferencing and in-person. Due to the limited capacity for in-person meetings, the public was encouraged to attend the meeting electronically.

Present:

Commissioners Sandra Mies-Grantham and Karen Otta were present via the Zoom video conference. Present in person in the board room were Commissioner Rob Mills, Board President; Commissioner Glen Morris, Member; Commissioner Paul Highfill, Member; and Attorney Jeff Hollen, Legal Counsel. Staff: Adam Denlinger, General Manager; Joy King-Cortes, Office/Finance Manager; Trish Karlsen, Bookkeeper; and Brad Wynn, Lead Operator.

Excused Absences: None

Call Regular Meeting to Order:

President Rob Mills called the regular board meeting to order 4:00 p.m., Thursday, July 11, 2024, and introduced the commissioners and staff present in the board room. No member of the public was in attendance in person. The public present on Zoom were Jon French and Patricia French.

Announcements/Public Comments:

President Rob Mills asked if there were any announcements. Commissioner Glen Morris had no announcement; Commissioner Karen Otta had no announcement; Commissioner Sandra Mies-Grantham had no announcement; Commissioner Paul Highfill had no announcement; General Manager, Adam Denlinger had no announcement; Joy King-Cortes, Office/Finance Manager announced that PMR No. 46 was added to the meeting packet; Trish Karlsen, Bookkeeper had no announcement; Attorney Jeff Hollen had no announcement; Brad Wynn, Lead Operator had no announcement; and President Rob Mills had no announcement.

Public Comments:

President Rob Mills asked the public who attended through Zoom if they had any comments. Patricia French had no comment. Jon French thanked the district for agreeing to host the Protect Oregon Watershed's field trip, which is a tour of the SRWD Water Treatment Plant, for the fall Water Class.

Commendation Letter:

President Rob Mills read a letter from Cyreis Schmitt, who expressed his appreciation and commended, Brad Wynn, for his extraordinary customer service, excellent attitude, and assistance in advising him how to find and fix the leak at his property. President Rob Mills thanked Brad on behalf of the Board.

Consent Calendar:

Items on the consent calendar are the June/July 2024 Invoices List for approval; the June 13, 2024, Regular Board Meeting minutes; USDA Project Monitoring Report No. 46; and the General Manager's Monthly Report. President Rob Mills asked if each commissioner reviewed the consent calendar items. Commissioner Glen Morris answered YES; Commissioner Sandra Mies-Grantham answered YES; Commissioner Paul Highfill answered YES; Commissioner Karen Otta abstained from voting since she was not present at the June 13 board meeting; and President Rob Mills answered YES. Commissioner Glen Morris motioned to approve the consent calendar. Commissioner Paul Highfill seconded the motion. The motion passed with 4 YES votes, 0 NO votes, and 1 abstained from voting.

Discussion and Information Items:

Water Treatment Plant Update:

The operation of the water treatment plant is affected by seasonal occurrences which is new to the district since this is only the second summer that the WTP is in full operation. The rising temperature at the intake location increases the organics in the raw water and requires more backwashing of the filter skids and adjustments to disinfectant. The process of treating the warm water from the intake involves heat and the temperature of the treated water in the clear well is a lot higher than during the wintertime. The chlorine levels in SRWD's system are maintained well below the level that EPA allows. Water disinfected with chlorine can be more noticeable as the water temperature rises in the system. To share this information with the customers, staff will include the Public Notice Regarding Water Quality with the July bills.

Decision Items:

The district received a Budget Committee Member Application from Dennis P. Claro, who has lived in the district for 3 years and 8 months. He listed his past experiences as US Airforce Intelligence Operations Specialist, Vice President-Commercial Loan Officer, Financial Advisor, and held volunteer positions for the City of Albany, and Albany School

65 District. Commissioner Glen Morris motioned to appoint Dennis P. Claro as an SRWD Budget Committee Member for
66 three-year terms. Commissioner Paul Highfill seconded the motion. The motion passed unanimously.
67

68 **Reports, Comments, Correspondence:**

69 **Letter from a Customer:**

70 The district received a letter from a customer, Cyreis Schmitt, who commended Brad Wynn, Operations Lead, for the help
71 received in locating the leak on his property. The AMI system has made it possible to detect unusual water usage sooner,
72 which is monitored by Brad daily, and notifies customers of the possibility of a leak on the property.
73

74 **Job Interviews:**

75 The GM, Adam Denlinger reported to the Board that 2 applicants for the WD I operator and the WD II operator positions
76 were interviewed. The GM will be scheduling a second interview before making a final hiring decision.
77

78 **PACWAVE Energy:**

79 Adam Denlinger and Brad Wynn will meet with PacWave Energy staff on July 12 to discuss the water they need to
80 complete the project. The terrestrial cables will be buried from the shore of Driftwood State Park to about 7 miles out in
81 the ocean where their platforms are located. There will be three ships out on the ocean with crews working 24 hours a
82 day, 7 days a week. The significance of this wave energy testing project would impact the area and the future of how
83 electricity is produced.
84

85 **Executive Session:**

86 President Rob Mills recessed the regular board meeting at 4:25 p.m. to go into an Executive Session pursuant to ORS
87 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regard to current
88 litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend
89 the executive session. All other members of the audience are asked to leave the room. Representatives of the news
90 media are specifically directed not to report on any of the deliberations. No final decisions shall be made in the Executive
91 Session.
92

93 **Adjourned the Executive Session:**

94 President Rob Mills adjourned the executive session at 4:45 p.m. and reconvened the regular board meeting.
95 Atty Jeff Hollen discussed with the Board a settlement offer letter he sent to Mr. Cook, the legal counsel of R & G
96 Excavating, which hasn't been answered. Commissioner Paul Highfill motioned to authorize Adam Denlinger to withdraw
97 the settlement offer. Commissioner Glen Morris seconded the motion. The motion passed unanimously.
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99 **Adjournment:** Commissioner Glen Morris motioned to adjourn the meeting. Commissioner Karen Otta seconded the
100 motion. President Rob Mills adjourned the meeting at 4:49 p.m.
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102 **Next Board Meeting:** August 8, 2024, at 4:00 p.m. Regular Board Meeting.
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Approved by Board President

_____ Date: