

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
REGULAR BOARD MEETING
August 13, 2015**

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7 Call Regular
8 Board Meeting: President John Garcia called the regular board meeting to order at 4:00 p.m., Thursday,
9 August 13, 2015.

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11 Present: John Garcia, President; Glen Morris, Treasurer; Sandra Mies-Grantham, Secretary; Rob
12 Mills, Member; John Filbert, Member; Staff: Adam Denlinger, General Manager; Joy S
13 King, Office Manager. See sign in sheet for public attendance.

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15 Excused Absences: None

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17 Announcements:

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19 Public Comments: Bob Birchfield, a new customer presented his leak adjustment request to the Board. His
20 family moved into 11668 SE Ash St. and experienced a high water usage of 27,000
21 gallons for a cost of \$397.15. With the help of field staff and the property owner's
22 investigation there was no leak found on the property. The Leak Adjustment Policy clearly
23 stated that there has to be a fixable leak to qualify for a leak adjustment. The Board
24 reviewed the documentation presented to them. Mies-Grantham motioned to approve the
25 leak adjustment request presented to the Board. The amount of the adjustment is \$253.88
26 leaving \$143.28 for the customer to pay for the cost of water plus handling fee. Motion
27 was seconded by Mills. Mies-Grantham voted yes; Mills voted yes; Morris voted no; Filbert
28 voted no; and Garcia voted yes. Motion carried 3 to 2.

29 Consent

30 Calendar: Items on the consent calendar are Invoice lists for July/Aug 2015; minutes of the July 9,
31 2015 Board meeting; July 2015 Financial Report; Project Monitoring Report; General
32 Manager's Report; John Filbert motioned to approve the consent calendar as presented.
33 It was seconded by Mills. Motion carried unanimously.

34 Discussion and

35 Information Item:

36 Source Water Evaluation

37 Update:

38 The GM, Adam Denlinger received a Scope of Work from the hydrologist to take core
39 samples in three different locations in Beaver Creek. If the core samples show
40 permeability the samples will be sent to a laboratory for sieve analysis. The result then will
41 be used to estimate hydraulic conductivity of the material and some preliminary
42 assessments of structure design and infiltration potential will be developed from this data.
43 The first location is South Beaver Creek both sides of the existing bridge. The second
44 location is 1/8 mile downstream of the bridge adjacent to Beaver Creek Road, and the
45 third location is for the potential treatment plant location B. Two property owners have
46 given permission to take core samples from their properties. Mr. David Young hasn't given
47 permission yet for intake location 1. Mr. Dennis Bartulos who is the attorney for Mr.
48 Young explained that Mr. and Mrs. Young are not against the District taking core samples
49 from their property but they are not in favor for the District to build a building, water tank or
50 any structure on the bluff. Instead they offer a different location which is higher and
51 already has a building and he area is suitable for a water tank. They want assurance that
52 the District will not build on the bluff before they will give permission to take core samples.
53 It was the consensus of the Board not to build any structure on the bluff. Mr. Bartulos will
54 write a permission letter for the District for Mr. and Mrs. Young to sign.

54 The two filtration systems being considered are Infiltration Gallery and Sump Infiltration
55 Gallery.

56 Garret Pallo will bring engineers who are membrane infiltration experts to do a Membrane
57 101 & 102 Presentation. The Board is invited to attend and also staff who are available on
58 Sept. 23, 2015.

59 Phase 3 Improvements

60 Update:

61 Bids for Phase 3 Project will close on Aug. 26, 2015 at 2:00 pm and bid opening will follow
62 thereafter. Since this project will be funded by USDA, a pre-bid conference will be held.
There are 12 prime bidders that picked up the bid documents.

63 Decision Items:
64 IFA Funding Agreement: David Ulbricht, the District's Financial Consultant discussed with the Board and staff his
65 concern regarding the IFA Water Revolving Loan and Grant. The amount of the Loan is
66 \$130,000 and the grant amount is \$20,000. According to the contract Bond Counsel
67 needs to review the documents. This loan will be considered as a Revenue Bond which
68 needs USDA approval before the District can incur the loan. The expense involved would
69 be high if opinion of the bond counsel is needed. It was the consensus of the Board to
70 hold the application and not to take action yet until verifying it with IFA if bond counsel is
71 needed. Also there should be a conference call with USDA, IFA, David Ulbricht, and Adam
72 Denlinger. There is also the potential of this loan to be forgiven in the future.

73 Utility Vehicle Re-
74 placement: The Ford F350 needs to be replaced. The roof is rusting and overall the vehicle needs
75 more repair. Morris motioned to approve to replace one Ford F350 and authorized Adam
76 Denlinger to purchase one utility vehicle. Motion seconded by Mills. Motion carried
77 unanimously.
78 Mies-Grantham motioned to authorize Adam Denlinger to surplus one 2007 Ford F350
79 VIN #1FTWW31Y37EB24436. Motion was seconded by Filbert. Motion carried
80 unanimously.

81 Oregon Savings Growth
82 Plan (OSGP):
83 Resolution 0815-01 A representative from OSGP came and did a presentation to all the staff. OSGP is a 457
84 deferred compensation plan available to all Oregon public employees including special
85 districts, local governments, and school districts. This is a volunteer participation program
86 requiring no funding from the District to participate. Morris motioned to approve a
87 resolution authorizing the District and its employees to participate in the Oregon Savings
88 Growth Plan. Motion seconded by Filbert. Motion carried unanimously.

89 Grimstad & Associates:
90 Engagement Letter: Morris motioned to execute the Engagement Letter from Grimstad and Associates. Motion
91 seconded by Mills. Motion carried unanimously.

92 Amendment to
93 ORCPP: Morris motioned to authorize Adam Denlinger to execute an amendment to the Oregon
94 Cooperative Procurement Program. Motion seconded by Filbert. Motion carried
95 unanimously.

96 Reports and
97 Correspondence: An Oregon Coastal Caucus will be held on August 26 and 27, 2015 at the Grand Ronde
98 Casino. Mies-Grantham would like to attend and asked to have her registered and
99 reserved a room for her to stay.

100 NOAA Coastal
101 Resilience Grant: Lincoln County Emergency Management elected not to submit the application for NOAA
102 grant. There was not enough sufficient time to communicate with matching fund
103 contributors to raise the full \$500,000. It is the intent of the County to apply in 2016 if the
104 grant is reopened by NOAA.

106 Executive Session: None

108 Next Board Meeting: September 10, 2015 at 4:00 p.m. Regular Board Meeting.

110 Adjournment: Garcia adjourned the meeting at 6:00 pm.

119 Approved by Secretary _____ Date _____