

SEAL ROCK WATER DISTRICT
Regular Board Meeting
Thursday, December 12, 2019 @ 1:30 pm
1037 NW Grebe Street, Seal Rock 97376

1. Call Regular Meeting to Order:

2. Announcements/Visitor Public Comments:

Public comment period provides the public with an opportunity to address the Commissioners regarding Items on the agenda. Please limit comments to (10) minutes.

3. Consent Calendar:

Managers' reports included under consent calendar are an executive summary provided to Commissioners as an update of system conditions, projects, and programs. Management welcomes your feedback and request for more detailed information regarding any item before or during the meeting:

- | | |
|---|------------------------|
| • Invoice List | November/December 2019 |
| • Board Meeting Minutes | November 14, 2019 |
| • Financial Report / Approve Invoices | November/December 2019 |
| • USDA Project Monitoring Report No. 49 | December 12, 2019 |
| • General Manager's Monthly Report | November/December 2019 |

4. Discussion and Information Items:

- Consider 2.5-gallon emergency water supply containers
Presented by: Glen Morris, SRWD Board Treasurer
- Consider Primary Source Water Project Update
Presented by: Adam Denlinger, General Manager
Jeff Hollen, Legal Counsel, law office of Ouderkirk & Hollen
- Consider proposed amendments to the SRWD Personnel Policy
Presented by: Adam Denlinger, General Manager

5. Decision Items:

None

6. Reports, Comments and Correspondence:

- SRWD District office will be closed December 25th in observance of the Christmas Day Holiday
- District office will also be closed January 1st, 2020 in honor of the New Year's Holiday
- Registration is open for the 2020 SDAO Annual Conference in Seaside February 7th – 9th, Seaside, OR.
- Consider moving the January regular Board meeting from the 9th to the 16th.

7. Executive Session: according to ORS 192.660(2), Concerning:

The SRWD Board will now meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed; and (e) To conduct deliberations with persons designated by the governing body with regards to real property transactions.

8. Adjournment: Next Meeting: January 16, 2019 @ 4:00 p.m. Regular Board Meeting or establish date.

THIS AGENDA MAY BE AMENDED UNTIL 3:00 PM THE DAY BEFORE THE MEETING

SPECIAL ACCOMMODATIONS WILL BE PROVIDED WITH 48 HOUR NOTICE. CALL 541-563-3529
IF HEARING IMPAIRED, PLEASE CALL TTY#1-800-735-1232
This Institution is an Equal Opportunity Employer and Service Provider

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
03-5734				
LINCOLN COUNTY CIRCUIT CO	120919	Filing Fee (Tysman/Majesty Sinks and Jam, LLC)	12/09/2019	281.00
Total 03-5734:				281.00
Grand Totals:				281.00

Dated: DEC - 9 - 2019

General Manager: *(Signature)*

Dated: _____

Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included

ORIGINAL

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
03-5734				
WESTERN TITLE & ESCROW	120519	Recording Fee for Easement Consideration	12/05/2019	328.00
Total 03-5734:				328.00
Grand Totals:				328.00

Dated: 12-6-2019

General Manager: A. Dwyer

Dated: _____

Treasurer: _____

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-5271				
CHARTER COMMUNICATIONS	111919	Internet (Office)	11/19/2019	109.98
Total 01-5271:				109.98
01-5291				
US POSTAL SERVICE - WALDP	112219	Bulk Mailing	11/22/2019	886.26
Total 01-5291:				886.26
01-5610				
CENTRAL LINCOLN P.U.D.	112019	Utility Services	11/20/2019	2,333.73
Total 01-5610:				2,333.73
03-5717				
OREGON DEPT. OF ENVIRONM	112119	NPDES 200-J Permit application fee	11/21/2019	278.00
OREGON DEPT. OF ENVIRONM	112119	NPDES 200-J Permit Annual Fee	11/21/2019	633.00
Total 03-5717:				911.00
Grand Totals:				4,240.97 ✓

Dated: 11/25/2019

General Manager: A. Wank

Dated: _____

Treasurer: _____

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ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-5310				
POSTMASTER - WALDPORT	112019	Annual Permit Fee - Permit #14	11/20/2019	235.00
Total 01-5310:				235.00
01-5600				
FASTENAL COMPANY	ORNEW13785	Pipe shear blade	11/05/2019	42.67
Total 01-5600:				42.67
01-5630				
FERGUSON WATERWORKS #30	0819144	If 2 FIP X pvc PJ COUP	11/05/2019	722.10
FERGUSON WATERWORKS #30	0819144	If 2 MIP X PVC PJ COUP	11/05/2019	593.28
HD FOWLER COMPANY	I5329916	straight 1" pep pj x 3/4 meter swivel nut valve	11/07/2019	1,200.00
Total 01-5630:				2,515.38
01-5631				
CAT COMMERCIAL CREDIT	PC140064585	freight on parts for backhoe	11/08/2019	16.42
PJM AUTO LLC	2523	code scan found code of c0710 steering position sensor	11/19/2019	130.00
PJM AUTO LLC	2523	shop supplies	11/19/2019	3.90
PJM AUTO LLC	2523	hazardous materials	11/19/2019	5.00
Total 01-5631:				155.32
01-5720				
PUMPTECH INC.	0149454-IN	Berkley B1-1/2lpls-- cast iron c/ce/b mech seal 5hp 3ph 2pole odp motor 1.5 x 2npt	10/31/2019	2,670.00
PUMPTECH INC.	0149454-IN	service tech with truck pump instalation	10/31/2019	650.00
Total 01-5720:				3,320.00
Grand Totals:				6,268.37 ^v

Dated: 11/25/2019

General Manager: A. W. [Signature]

Dated: _____

Treasurer: _____

[Signature]

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
03-5734 YOUNG FAMILY LIVING TRUST	112119	Easement Consideration	11/21/2019	15,843.00
Total 03-5734:				15,843.00
Grand Totals:				15,843.00

Dated: NOV-20-2019

General Manager: A. Williams

Dated: _____

Treasurer: _____

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
03-5734 LINCOLN COUNTY CIRCUIT CO	120519	Total Fair Market Value Offered (Tysman)	12/05/2019	2,050.00
Total 03-5734:				2,050.00
Grand Totals:				2,050.00

Dated: 12-06-2019

General Manager: *A. Dunbar*

Dated: 12-5-19

Treasurer: *[Signature]*

SEAL ROCK WATER DISTRICT
MINUTES OF THE
Special Board Meeting
December 5, 2019

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Call Regular Meeting to Order:

Commissioner Rob Mills called the Special Board Meeting to order at 2:02 p.m., Thursday, December 5, 2019.

Present:

Commissioner Glen Morris, Treasurer; Commissioner Sandra Mies-Grantham, Secretary; Commissioner Rob Mills, Member. Staff: Adam Denlinger, General Manager; Joy King, Office Manager; Jeff Hollen, Legal Counsel. See sign in sheet for public attendance.

Excused Absences: President John Garcia & Commissioner Karen Otta.

Announcements/Public Comments:

None

Consent Calendar:

None

Executive Session:

Commissioner Rob Mills recessed the Special Board Meeting at 2:05 p.m. and went into executive session according to ORS 192.660(2)(h) To consult with legal counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in Executive Session.

Reconvened Special Board Meeting: Commissioner Rob Mills adjourned the Executive Session at 2:30 p.m. and reconvened the Special Board Meeting.

Discussion and Information Items:

Source Water Project Update: The GM, Adam Denlinger and Engineer, Paul Berg gave an update on the project schedule. When all the needed easements are in place, the District's legal counsel will sign the Easement Certification needed by USDA. The District then can go out to advertise to bid. All the documents have been completed and reviewed by USDA Engineer. Changes were made on final designs and contracts to accommodate the changes requested by the property owners, Lincoln County, Consumer Power and Pioneer Telephone. USDA Engineer indicated that the changes were minor and acceptable since the main documents have already been reviewed and approved. For the project to be completed by October 2020, the contract needs to be awarded by April 1. The contractor will need 12 weeks to get everything in place before they can start the project.

The Interim Loan Resolution was already approved, David Ulbricht, the District Financial Advisor will send out RFP for interim financing.

The GM will prepare a flow chart for the board to see the schedule of going out to bid, awarding the contract, interim financing, and constructing the project.

District staff received the second year Beaver Creek Monitoring Results from GSI. This monitoring is required by Oregon Water Resources Department (OWRD). This is to study the saltwater intrusion to the Proposed Beaver Creek Water Supply Intake. There's not much study or information about Beaver Creek. There's a study by Glen Hess from USGS titled "Update of Hydrology of the Beaver Creek Estuary at Ona Beach State Park near Newport." See attached. Glen Hess collected data during 2010-2013 at several locations and over time. The data was used to study Beaver Creek for salinity. Two things affect the salinity of Beaver Creek. 1. Certain tide events cause overtopping of saltwater over the sandbar and saltwater comes into Beaver Creek. That's when the tide is over 9.5 feet and above. 2. The amount of rain also affects the salinity of Beaver Creek.

Decision Items:

None

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Reports, Comments, and Correspondence:

None

Adjournment: Commissioner Rob Mills adjourned the meeting at 3:10 p.m.

Next Board Meeting: December 12, 2019 at 1:30 p.m. Regular Board Meeting.

Approved by Secretary

Date:

DRAFT

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**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
November 14, 2019**

Call Regular Meeting to Order:

President John Garcia called the regular board meeting to order at 4:00 p.m., Thursday, November 14, 2019.

Present:

President John Garcia; Commissioner Rob Mills, member; Commissioner Sandra Mies-Grantham, Secretary; Commissioner Karen Otta, member. Staff: Adam Denlinger, General Manager; Joy King, Office Manager, Jeff Hollen, Legal Counsel. See sign in sheet for public attendance.

Excused Absences: Commissioner Glen Morris

Announcements/Public Comments: None

Consent Calendar:

Items on the consent calendar are Invoice Lists for October/November 2019; 2019 Financial Report/Invoices to approve; USDA Project Monitoring Report No. 48; General Manager's Report. Commissioner John Garcia motioned to approve the consent calendar as presented. Motion was seconded by Commissioner Karen Otta. Motion 4 – 0.

Discussion and Information Items:

Source Water Project Update: The GM, Adam Denlinger, and Jeff Hollen, legal counsel have been working on the three remaining easements and two are coming into completion. The project final design has been completed including the revision by the intake location property owner, Mr. Young which is to include access through the easement in the future. The final design and contracts are ready to be printed once the easement certification is signed by the District legal counsel, Jeff Hollen.

Bond counsel and finance consultant will work together in having the documents needed to go out for RFP for interim financing. It might be necessary to call a special meeting before the next regular board meeting to discuss the remaining easement. Staff will update the board if a special meeting is needed.

Decision Items: Atty Jeff Hollen, updated the Board regarding the Mimi Mullen easement for the District to access the Makai Subdivision utility easement by going through her property. She agreed with the easement agreement but with conditions. The first condition is to remove the old trailer out of her property and the second condition is to clean the brush from the lot. Removing the old trailer is not doable for the District because of the cost, especially if the trailer is built with asbestos materials. As part of the project, the brush will be removed regardless, so there is no need to draw up a contract to remove the brush. Ms. Mullen also expressed her desire to remove the meter that she has been paying a monthly fee to stop the monthly fee until such time she needs the meter and asked not to charge her SDC's at that time. There are also trees that need to be removed and placed in areas where the District is required to place additional tree stumps by NOAA. The permanent easement is five feet and the temporary construction easement is 20 feet wide. Ms. Mullen needs to request to remove the meter since there is no provision for it in the easement agreement. The easement consideration is \$10,000.

Commissioner Karen Otta motioned to authorize Atty Jeff Hollen to close the escrow and to get a title insurance policy; to authorize Adam Denlinger, GM to sign the escrow instructions and authorize President John Garcia to sign the easement agreement. Commissioner Sandra Mies-Grantham seconded the motion. Motion carried 4 – 0.

Atty Jeff Hollen and GM, Adam Denlinger have been working with Dennis Bartulos to obtain the intake location easement from Mr. and Mrs. Young which they have accepted with conditions. The permanent easement is for the intake electrical building, where the utility line will be located and the fence. The easement consideration is \$15,000 plus escrow and recording fee. Part of the easement agreement is to waive 1 SDC fee when the Youngs apply for service connection and to access through the easement when a house is built close to the vicinity in the future. Commissioner Sandra Mies-Grantham motioned to authorize the GM, Adam Denlinger to sign the escrow instructions and to authorize John Garcia to sign the easement agreement. Motion was seconded by commissioner Rob Mills. Motion carried 4 – 0.

Mr. and Mrs. Tysman haven't responded to the offer of easement consideration. Atty Jeff Hollen will sign the easement certification when the process to obtain the easement starts. After that David Ulbricht, district financial advisor will seek interim financing and the engineers will advertise to seek bids for the project. There was discussion concerning in water work period. It is important to stay engage with the engineer to meet the in water work period.

Reports, Comments, and Correspondence:

In conducting the GM's annual performance evaluation, he asked to have it done in open session. President John Garcia tallied all the performance evaluation forms from each commissioner and the result is excellent.

62 Commissioner Sandra Mies-Grantham expressed that she is very pleased with the performance of the GM. He has a
63 comprehensive approach for things. He is well rounded and well balanced in all aspects of his job. He provides good
64 information to the Board.

65 Commissioner Rob Mills commented that the District has become known in the state and has become part of a select group
66 of water districts and mainly it is attributable to the GM's involvement with the different state agencies.

67 Commissioner Karen Otta expressed that she enjoys attending the meeting and seeing that the GM has everything under
68 control. The GM has led the staff as a team and his leadership and professionalism are appreciated by the staff and the
69 Board.

70 The GM, Adam Denlinger expressed that he is pleased to hear that his work is appreciated. That his service to the District
71 and the community is a pleasure. He thanked the board for allowing him to be involved with the different state agencies. As
72 a co-convener of the MCWPP, this turned out to be a valuable tool in reaching out to IFA for the financing of the Beaver
73 Creek Source Water Project. His loyalty and service to the District that he is able to do is because of the staff he has both in
74 the office and in the field. He also expressed that the annual bonus the Board gave him, he would like to share it with all the
75 employees just like he did last year.

76 Commissioner Karen Otta motioned to give the GM, Adam Denlinger a one-step increase and give each employee
77 including himself \$400 as the year-end bonus. Commissioner Rob Mills seconded the motion. Motion carried 4 – 0.
78 Sam Goldstein, USDA project director has moved to another department and his replacement is Charlotte Rollier. She was
79 the USDA state engineer before and had worked with the District in the past and is familiar with the District's past projects.
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81 SRWD employee appreciation luncheon is on December 12 at 11:30 a.m. at Georgie's.

82 The Board discussed the letter received from Seal Rock Public Employee Association notifying the District that the
83 employees voted to decertify the association. Commissioner Rob Mills expressed that he is grateful and he respects and
84 welcomes the employees' decision. This is a manifestation that the employees are happy and satisfied with the board and
85 management.
86

87 Adam Denlinger updated the Board of the SDAO meeting he attended. One of the issues that are facing the different SDAO
88 members is dealing with hackers who get into the agencies' system and locked the files for ransom. The District needs to
89 develop policies regarding the use of the internet and email. Our IT, Orcotech has provided the District with a draft policy
90 which is under review. The best too of all is education. The District will set up a training with Orcotech regarding safety in
91 using the District's internet and email.
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93 The State of Oregon has passed a new law on Discrimination and Harassment and the District is looking into adopting it to
94 be part of the District's Policy.
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96 **Adjournment:** President John Garcia adjourned the meeting at 5:35 p.m.

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98 **Next Board Meeting:** December 12, 2019, at 1:30 p.m. Regular Board Meeting.
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Approved by Secretary _____ Date: _____

Date: 12/1/19

Monthly Statistics		Comments				
Total customers	2591	Includes new connection Less Abandoned / Forfeited meter plus 3 SRWD meters (shop X 2 & office) plus 1 Hydrant meter				
New connections	1					
Reinstalls	0					
Abandonments / Forfeitures / Meter Removed	0					
Financial Report		Checking/MM	LGIP/PFMA	Fund Balances	Comments	
General	\$244,635.68	\$21,389.16	\$266,024.84			
Bond	\$544,340.77	\$0.00	\$544,340.77			
Capital Projects	\$189,368.90	\$476,854.37	\$666,223.27	\$2,691,821.79 G.O. Bond Proceeds:		
Revenue Bond	\$2,716.80	\$2,465.32	\$5,182.12			
Rural Development Reserve	\$0.00	\$56,176.67	\$56,176.67			
Dist. Office/Shop Reserve	\$2,527.43	\$139,531.29	\$142,058.72			
Depreciation Reserve	\$0.00	\$180,590.87	\$180,590.87			
SDC (formerly SIP)	\$0.00	\$431,974.42	\$431,974.42	\$973,827.00 SDC collections thru 11/30/19		
Water Source Improvement Rsv	\$0.00	\$883,273.94	\$883,273.94			
TOTALS	\$983,589.58	\$2,192,256.04	\$3,175,845.62			
General Fund Review		Current	FYTD	Budgeted Amount	Comments	
Revenue	\$199,255.01	912,364.88	\$2,479,200.00			
Expenses	\$130,953.01	712,508.37	\$2,479,200.00	Contingency \$100,000; Transfers \$448,570; Total expenses budgeted \$1,930,630		
Net Gain or (Loss) from Operations	\$68,302.00	\$199,856.51				
Water Sales Revenue Comparison		Month	FYTD	Comments		
Projected Water Sales	\$142,260	\$798,449	Leak Adjustments & Billings Adjustments (YTD = July - June)			
Actual + In Lieu of Water Sales Less H2O CR	\$146,674	\$820,392	Less: Billing Adj YTD \$668.72; Leak Adj YTD \$33.05			
Over or (Under)	\$4,414.41	\$21,942.28	TOTAL YTD ADJUSTMENTS \$701.77			
Gallage Comparison		Current	Prior Year	Cost Comparison	Current	Prior Year
Gallons Purchased	6,443,000	5,370,000	Toledo Charges	\$20,875.30	\$18,258.00	
Gallons Sold (includes accountable loss)	6,874,655	6,917,105	SRWD Sales	\$141,674.26	\$142,259.68	
Variance %	-6.70%	-28.81%	Ratio: Sales/Cost	6.79	7.79	
Accountable Water Loss (gallons)	133,815		City of Newport Intertie Usage		0	
Approval To Pay Bills	Payroll 11/8/19 \$20,996.32		Payroll 11/22/19 \$20,656.54			
Month of:	November	(after meetings)	December			
	GF A/P	\$9,598.34	GF A/P	\$44,492.60	up to 12/06/19	
	CPF A/P	\$0.00	CPF A/P	\$0.00		
	City of Toledo	\$0.00	City of Toledo	\$0.00		
	Bond Fund	\$0.00	Bond / Rev Bond Fund	\$0.00		
	Depreciation Rsv	\$0.00	Depreciation Rsv	\$0.00		
	AMI Project-Phase 3	\$0.00	AMI Project-Phase 3	\$0.00		
	Master Plan - Phase 3	\$0.00	Master Plan - Phase 3	\$0.00		
	MP - Phase 4 (IFA)	\$0.00	MP - Phase 4 (IFA)	\$29,417.98		
	Prelim. MP- Phase 4	\$16,754.00	Prelim. MP- Phase 4(USDA)	\$21,721.22		
	SDC Fund	\$0.00	SDC Fund	\$0.00		
	SRWD Funded	\$0.00	SRWD Funded	\$0.00		
Monthly Accrual Statistics		Beg. Balance	Accrued	Used/Paid	Balance	
		10/31/2019			11/30/2019	
Office Overtime Hours (2-01)	0.00	0.00	0.00	0.00		
Field Overtime Hours (2-02)	0.00	0.50	0.50	0.00		
PTO (3-01)	2176.75	121.86	37.00	2261.61		
Comp Time (9-01 / 9-02)	110.14	53.25	20.25	143.14		



PO Box 190 – 1037 NW Grebe Street – Seal Rock, Oregon 97376
Phone: 541.563.3529 – Fax 541.563.4246 – Web: www.srwd.org

Seal Rock Water District

General Manager's Report:
Board Meeting December 12, 2019

This report is an executive summary provided with this Board agenda to Commissioners with recommended actions if any. Detailed information, staff reports, and supporting materials are provided within the full agenda packet.

PHASE-4 SOURCE WATER PROJECT:

District staff continue working with engineers, consultants and representatives from USDA-RD to satisfy final conditions relative to the USDA Letter of Conditions before receiving approval to advertise the project. District staff along with engineers and consultants have been reviewing the second round of annual water quality and streamflow data collected from the point of diversion. Consistent with OWRD's Water Condition Report for November Statewide stream flows are considerably lower this year. For example, streamflow conditions are about 70 percent of normal east of the Cascades and only about 15 percent to the west. This recent pattern of dry weather flows in many western Oregon stream, to include Beaver Creek have continued to experience extremely low flow conditions over the past two weeks. Low stream flows and increased tides (King Tides) present water quality issues for the district's proposed intake site that need further evaluation. Phase-4 improvements project continues to move forward with several critical path tasks currently in progress:

- Staff continues working with representatives from USDA-RD, the District's finance consultant, and Bond Counsel in preparation for Phase-4 interim financing.
- Final design has been approved by the State of Oregon, Health Authority (OHA) Department.
- Lincoln County Conditional Use Permit process has been completed, staff and consultants are working with LC Public Works to complete the work in the right-of-way permit.
- US-Corp of Engineers permit for work in the waterway was received on September 30, 2019.
- District counsel and staff are working with property owner to address concerns related to easement access at the intake site.
- Final design has been adjusted to reflect comments provided by the property owner for ongoing access.
- Final easement agreement for the intake site has been approved and easement have bee recorded for the intake location.
- Bond Documents have been completed and are in review by USDA-RD General Counsel.

INVESTING IN OUR WATER FUTURE:

Many areas of Oregon are known for clean and reliable water. This is due to both favorable climate and the infrastructure we built in the 19th and 20th centuries to effectively move water from its source to where it is used. As has been identified in Oregon's Integrated Water Resources Strategy, 3 forces combine to place significant stress on Oregon's water:

1. Climate change and associated increases in fire, drought, and flooding;
2. A half century of underinvestment in built and natural water infrastructure; and
3. Our changing population and associated development – growing in some areas, shrinking in others.



These factors impact the quality and quantity of water for our communities, including water in our rivers, lakes, reservoirs, and aquifers. Simply put, if we are not willing to roll up our sleeves and work together to invest in our natural and built water systems, we place the safety of our communities, the health of our people and environment, and Oregon's economic future at risk. Share your thoughts and learn more by viewing the videos @ <https://www.oregon.gov/oweb/resources/OregonWaterVision/Pages/default.aspx>

OTHER NOTABLE ACTIVITIES FOR THE MONTH INCLUDE:

- o Attended OWRD Board of Commissioners meeting in Salem November 21st and 22nd.
- o Met with legal counsel in Salem November 21, 2019.
- o District staff presented the benefits of the district's smart meter technology to the 100-year Water Vision technical working group November 14, 2019.
- o Reviewed Easement and access agreements related to Phase-4 improvements.
- o Facilitated district Staff/Safety meeting November 18, 2019.
- o District field crews hosted regional pipe fitting training December 9, 2019.
- o Attended Governor's 100-year Community Conversation October 30th.
- o Reported to LC Court House for jury service November 20th.
- o Attended on-site Beaver Creek water quality field data collection meeting.
- o Hosted the Mid-Coast Municipal and Water District working group meeting Nov 19th and Dec 3rd.
- o Attended SDAO Board Joint SDIS Trust Board Joint meeting in Salem November 6th and 7th.
- o Attended SDAO Personnel Committee meeting in Salem December 11th.
- o Worked with general counsel and title company to coordinate closing of easements.
- o Met with City of Toledo Mayor Mr. Rod Cross November 13th.
- o Met with property developers to discuss design details for system improvements December 4th.
- o District staff met with sensus contractor to coordinate installation of additional radio read infrastructure to improve signal in the north end of the system November 26th.
- o Met with Commissioner Morris to review annual performance November 18th.
- o District staff attended a cyber security discussion with the district's IT support service provider OrcoTech November 8, 2019.
- o Reviewed annual water quality data report provided by GSI Water solutions November 11th.