

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
REGULAR BOARD MEETING
December 10, 2015**

1
2
3
4
5
6
7 Call Regular

8 Board Meeting: John Garcia, President of the Board called the regular board meeting to order at 2:00
9 p.m., Thursday, December 10, 2015.

10
11 Present: John Garcia, President; Glen Morris, Treasurer; Sandra Mies-Grantham, Secretary; Rob
12 Mills, Member; Staff: Adam Denlinger, General Manager; Trish Karlsen, Bookkeeper. See
13 sign in sheet for public attendance.

14
15 Excused Absences: John Filbert, Joy King

16
17 Announcements: None

18
19 Public Comments: None

20
21 Consent

22 Calendar: Items on the consent calendar are Invoice lists for Nov/Dec 2015; minutes of the Nov 12,
23 2015 Board meeting; Nov/Dec 2015 Financial Report; USDA Project Monitoring Report
24 No. 2; MOCON Corp. Payment Application No. 1; General Manager's Report. It was noted
25 that due to Rob Mills and Glen Morris' absence from the November board meeting & the
26 absence of John Filbert from this meeting that the approval of the November board
27 meeting minutes would need to be deferred to the next board meeting in January 2016.
28 Rob Mills motioned to approve the Consent Calendar excluding the November 12, 2015
29 Minutes. Motion was seconded by Sandra Mies-Grantham. Motion carried 4 – 0.

30
31 Discussion and

32 Information Item:

33 Source Water Evaluation

34 Update:

The application process is still in review by the State Water Resources Department. They have received comments from the state agencies which includes the Department of Environmental Quality and ODF&W. It is in the process of review by the Water Resources Department before it is released to the public for public comments. We will receive an opportunity to look at what their concerns are before it will be released for public comment and will be shared with the board as soon as it is available.

Denlinger gave a copy of the Beaver Creek Core Sample report from GSI Water Solutions, Inc. to the board members for their review. He noted that there are no substantial changes to the report from the draft. There are some figures that reflect some of the recommendations from the consultant for alternative approaches. One of them is to engineer a filtration bed site that would be suitable for some kind of bank side infiltration gallery. The other one is a wedge wire screen type of concrete panel. These are two of the best recommendations for how to access water from this location along Beaver Creek, the location being on the Cristler property #2, it is somewhat downstream from where the bridge is. The District is now in the process of working with the Cristler family to establish access to the site so that we can do some additional geotechnical work to see if the area is going to be suitable for some type of an engineered surface water intake. The next step will be for the District to establish an access agreement with the Cristlers for any further work that we do. This would not commit the District to any long term agreement but would really give the District access to conduct more in depth environmental work in that area. The Cristlers have expressed some concern with access; they view the property as private & would like it to be maintained as private access so that the District would only have access. Also, if the District disturbs anything that it would be returned to its original condition.

58
59 Statements of

60 Qualification for Engineer

61 Of Record Services:

It was noted by Adam Denlinger that the deadline for SOQs is at 3:00 pm today & that so far the District has received 4 SOQs. Once he has all the SOQs he will go through them

63 & make sure they are complete. He will then put a list together & he will send it out to the
64 board to let them know who will be interviewed for this process. Also, Denlinger
65 requested that a few board members be available to be a part of the interview panel. The
66 interview process would be reviewing the proposals & ranking them on the SOQ process,
67 which Denlinger will explain further to the board members involved. John Garcia
68 volunteered and it was brought out that John Filbert had expressed interest to volunteer
69 also. Rob Mills volunteered to be an alternate if necessary.
70

71 Decision Items: None

72
73 Reports, Comments,
74 and Correspondence:
75 SDAO Annual

76 Conference: The Board members will notify Trish Karlsen when & if they decide to attend the
77 conference. Trish will then register them.
78

79 Auditor Letter of
80 Engagement:

81 A copy of the draft audit was given to Glen Morris. Morris has a few questions regarding
82 the draft audit & let Adam know.
83

84 GM Performance
85 Evaluation:

86 It was the consensus of the board that Denlinger be awarded a one step increase for his
87 performance from step 3 to step 4 (which is a 2.50% increase). The Board President,
88 John Garcia will sign a Personnel Action Form for Denlinger. Morris wanted to state how
89 pleased he is with Adam's work with the staff, how well everything is working and how the
90 staff is contributing in a positive manner. Also how Adam is bringing out the staffs
91 willingness to take a risk to do things that they haven't done before and how pleased he is
92 with our outstanding staff. The rest of the board agreed. Denlinger expressed that he has
93 good willing people to work with which reflects on him.
94

95 Executive Session: None

96 Next Board Meeting: January 14, 2016 at 4 p.m. Regular Board Meeting.

97 Adjournment: Garcia adjourned the meeting at 3:04 pm.
98
99

100
101
102
103
104
105

106 Approved by Secretary

Date