

SEAL ROCK WATER DISTRICT
Board of Commissioners
Regular Monthly Board Meeting Agenda
Thursday, October 8, 2026, 4:00 p.m.
Public Meeting In Person and Zoom Video Conference

SRWD will conduct this meeting in person and using Zoom video conferencing due to the restricted capacity for in-person gatherings and our commitment to prioritize the safety of the public and our employees. We strongly encourage the public to participate in this meeting electronically. To access further information, including registration details, please visit the SRWD website at www.srwd.org on the day of the meeting. We invite members of the public to submit written comments regarding agenda items by emailing tkarsen@srwd.org no later than 2:00 p.m. on the day of the meeting. Submitted comments will be shared with the SRWD Board of Commissioners and will become part of the permanent record.

1. Call Regular Meeting to Order:

2. Announcements/Visitor Public Comments:

The public comment period provides the public with an opportunity to address the Commissioners regarding items on the agenda. Please limit comments to (3) minutes.

3. Consent Calendar:

Managers' reports included under the consent calendar are an executive summary provided to Commissioners as an update of system conditions, projects, and programs. Management welcomes your feedback and requests more detailed information regarding any item before or during the meeting:

- | | |
|--|--------------------------------|
| • Invoice List | September 2026 to October 2026 |
| • Board Meeting & Public Hearing Minutes | September 9, 2026 |
| • Financial Report / Approve Invoices | September 2026 to October 2026 |
| • General Manager's Monthly Report | September 2026 to October 2026 |

4. Discussion and Information Items:

- Consider Water Treatment Plant Operations.
Presented by: Adam Denlinger, General Manager
- Consider Implementation of PERS Retiree Return-to-Work Program.
Presented by: Adam Denlinger, General Manager

5. Decision Items:

- Consider Bond Counsel engagement regarding annexation of island properties in the City Service Area (CSA).
Presented by: Adam Denlinger, General Manager
Jeff Hollen, Attorney at Law, Ouderkirk & Hollen

6. Reports, Comments, and Correspondence:

- Employee Appreciation Luncheon scheduled for December 10th @ 12:00 noon, followed by the December regular monthly Board Meeting @ 2:00 p.m.
- The General Manager is scheduled to attend the SDAO/SDIS Joint Meeting on November 4th and 5th in Salem.
- District will be presenting at the Source Water Protection Workshop on October 29th hosted by Oregon DEQ at the OCCC in South Beach.

7. Executive Session: according to ORS 192.660(2), Concerning:

The SRWD Board may meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in the Executive Session.

8. Adjournment: Next Meeting: November 12, 2026, at 4:00 p.m. Regular Board Meeting or established date.

THIS AGENDA MAY BE AMENDED UNTIL 3:00 PM THE DAY BEFORE THE MEETING

SPECIAL ACCOMMODATIONS WILL BE PROVIDED WITH 48 HOUR NOTICE; CALL 541-563-3529.
IF HEARING IMPAIRED, PLEASE DIAL 711 OR CALL TTY#1-800-735-1232
This Institution is an Equal Opportunity Employer and Service Provider

ORIGINAL

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Period
ANALYTICAL LABORATORY GROUP					
ANALYTICAL LABORATORY GR	185653	Coliform, Presence/Absence by SM 9223 B-18 (ALG)	09/11/2026	525.00	926
ANALYTICAL LABORATORY GR	185653	Pickup Newport WTP	09/11/2026	23.00	926
Total 01-5606 Sample/H2O Testing-WTP Distrib:				548.00	
CASCADE COLUMBIA DISTRIBUTION					
CASCADE COLUMBIA DISTRIBU	962706	Caustic Soda 25% NSF 550# Drum	08/31/2026	693.00	926
CASCADE COLUMBIA DISTRIBU	962706	Container Deposit	08/31/2026	300.00	926
CASCADE COLUMBIA DISTRIBU	962706	Freight	08/31/2026	172.23	926
CASCADE COLUMBIA DISTRIBU	962706	Environmental Surcharge	08/31/2026	35.00	926
Total 01-5605 Op Material/ Supl-WTP:				1,200.23	
FERGUSON ENTERPRISES LLC #3011					
FERGUSON ENTERPRISES LLC	1388802	cvr 202n-h 4.50x 1 lp ff hdpe	09/08/2026	3,483.80	926
Total 01-5630 Maintenance/Repair / Replace.:				3,483.80	
FERGUSON ENTERPRISES LLC	1388813	12 g 45mm 500ft hmwpe wire blue	09/03/2026	183.32	926
FERGUSON ENTERPRISES LLC	1388813	3/4 x100 250 psi sidr 7 nsf blue	09/03/2026	164.00	926
FERGUSON ENTERPRISES LLC	1388813	1x100 250 psi sidr 7 nsf blue	09/03/2026	214.00	926
Total 01-5630 Maintenance/Repair / Replace.:				561.32	
GSI WATER SOLUTIONS INC.					
GSI WATER SOLUTIONS INC.	00500.031-14	DWPP (Drinking Water Protection Plan) 8/1-7/31/2026	09/11/2026	510.00	926
Total 01-5204 Consultants: Water Source PP:				510.00	
GSI WATER SOLUTIONS INC.	00500.032-7	Year 8 Beaver Creek Streamflow Monitoring 8/1-8/31/2026	09/11/2026	4,827.49	926
GSI WATER SOLUTIONS INC.	00500.032-7	Year 9 Beaver Creek Water Temperature Monitoring 8/1-8/31/2026	09/11/2026	1,498.94	926
GSI WATER SOLUTIONS INC.	00500.032-7	Project Management 8/1-8/31/2026	09/11/2026	433.75	926
Total 01-5208 Consultants-WTP/Distribution:				6,760.18	
GSI WATER SOLUTIONS INC.	00500.033-2	MCWCC Year 26-27 Professional Services 8/1-8/31/2026	09/11/2026	5,565.70	926
Total 01-2530 MCWCC Payable:				5,565.70	
MICHAEL GOLDEN					
MICHAEL GOLDEN	091626	Refund Overpayment Final Bill	09/16/2026	62.12	926
Total 01-1310 Accounts Receivable:				62.12	
THE AUTOMATION GROUP, INC					
THE AUTOMATION GROUP, INC	W17650	WTP Beaver Creek Intake Pump 2 VFD Capacitor Issue Labor	09/15/2026	1,277.64	926
Total 01-5208 Consultants-WTP/Distribution:				1,277.64	
XEROX CORPORATION					
XEROX CORPORATION	026308438	Xerox C8255H2 Print Charges (Black)	09/05/2026	10.26	926
XEROX CORPORATION	026308438	Xerox C8255H2 Print Charges (Color)	09/05/2026	53.92	926

Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Period
Total 01-5280 Printing / Copying / Advertis				64.18	
Grand Totals:				20,033.17	

Dated: SEPT - 21 - 2026General Manager: A. Numb

Dated: _____

Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

ORIGINAL

Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Period
AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVICES	1WHQ-KHK3-X	Method Foaming Hand Soap Refill, Sea Minerals, 28 oz (Pack of 2)	09/16/2026	15.58	926
AMAZON CAPITAL SERVICES	1WHQ-KHK3-X	Sparkle Pick-A-Size Paper Towels, 24 Double Rolls (2,640 Sheets Total)	09/16/2026	63.36	926
AMAZON CAPITAL SERVICES	1WHQ-KHK3-X	Quilted Northern Toilet Paper, 24 Double Rolls, 3-ply	09/16/2026	46.56	926
Total 01-5290 Office Supplies:				125.50	
AT&T MOBILITY					
AT&T MOBILITY	09232026	Wireless Field Crew & GM	09/15/2026	257.03	926
Total 01-5272 Cellular Expense:				257.03	
AT&T MOBILITY	09232026	Wireless WTP	09/15/2026	104.37	926
Total 01-5274 CELLPHONE - WTP:				104.37	
CENTRAL LINCOLN P.U.D.					
CENTRAL LINCOLN P.U.D.	091826	Utility Services	09/18/2026	1,506.95	926
Total 01-5610 Utilities:				1,506.95	
CENTRAL LINCOLN P.U.D.	091826	WTP Utility Services	09/18/2026	1,981.01	926
Total 01-5611 Utilities-WTP:				1,981.01	
CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	001293709192	Internet (Office)	09/19/2026	145.00	926
Total 01-5271 Phone Expense/Internet:				145.00	
INDUSTRIAL SERVICE COMPONENTS, INC					
INDUSTRIAL SERVICE COMPO	I-9228438	FLUID, QUINSYN-PLUS, 5 GL	09/23/2026	714.78	926
INDUSTRIAL SERVICE COMPO	I-9228438	Freight	09/23/2026	41.04	926
Total 01-5629 Maint/Repair/Repla- WTP:				755.82	
JIM &/OR ILA HAMILTON					
JIM &/OR ILA HAMILTON	092926	Refund Overpayment Final Bill	09/29/2026	34.28	926
Total 01-1310 Accounts Receivable:				34.28	
LINCOLN COUNTY PUBLIC WORKS					
LINCOLN COUNTY PUBLIC WO	6766	Fuel - GM/Field Vehicles	09/01/2026	907.16	926
Total 01-5632 Maint./Repair-Gasoline:				907.16	
LINCOLN COUNTY PUBLIC WO	6768	Fuel - WTP Vehicle	09/01/2026	123.32	926
Total 01-5628 Maint. Gasoline-WTP:				123.32	
OREGON COAST MACHINE					
OREGON COAST MACHINE	001-SRWD	Mower Attachment Blade Hub Service	09/11/2026	2,150.00	926

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Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Period
Total 01-5630 Maintenance/Repair / Replace.:				2,150.00	
PLATT ELECTRIC SUPPLY, INC					
PLATT ELECTRIC SUPPLY, INC	7R18438	3M dbr/y-6 (kit) undgrd kit	09/17/2026	224.09	926
Total 01-5630 Maintenance/Repair / Replace.:				224.09	
US POSTAL SERVICE - WALDPOR					
US POSTAL SERVICE - WALDP	092226	Bulk Mailing (1 flyer)	09/22/2026	989.17	926
Total 01-5291 Postage Expense:				989.17	
US POSTAL SERVICE - WALDP	092326	Additional amount for bulk mailing credit on account for future mailings	09/23/2026	1,000.00	926
Total 01-5291 Postage Expense:				1,000.00	
VALLEY FIRE CONTROL, LLC					
VALLEY FIRE CONTROL, LLC	AR006300	Annual Fire Extinguisher Service	06/04/2026	748.00	926
Total 01-5634 Maint./Repr-Jan/Sec/Loc:				748.00	
WHITE STAR REALTY					
WHITE STAR REALTY	092926	Refund Overpayment Final Bill	09/29/2026	9.79	926
Total 01-1310 Accounts Receivable:				9.79	
Grand Totals:				11,061.49	

Dated:

SEPT 29, 2026

General Manager:

A. Nunez

Dated:

Treasurer:

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
by Zoom Conference Call and In Person
September 09, 2026**

Introduction to Remote Meeting:

SRWD held this meeting through Zoom video conferencing and in person. Due to limited in-person meeting capacity, the public was encouraged to attend virtually.

Attendance:

Present in person were Commissioner Rob Mills, Board President; and Commissioner Amy Greer, Member.

Present through Zoom video conferencing was Commissioner Sandra Mies-Grantham, Secretary.

Staff present were Adam Denlinger, General Manager, Renee Card, Finance Manager, Brad Wynn, Lead Operator, and Trish Karlsen, Bookkeeper.

Excused Absences: Commissioner Glen Morris, Member; and Commissioner Karen Otta, Treasurer

Visitors Present: None

Call Meeting to Order & Announcements:

President Rob Mills called the regular Board meeting to order at 4:00 p.m., Wednesday, September 09, 2026, and introduced the commissioners and staff present in the boardroom. It was noted that there were no formal announcements to present, and the meeting proceeded to the regularly scheduled agenda.

Public Comments: None

Adoption of Consent Calendar:

Items on the consent calendar include the August 2026/September 2026 Invoices List for approval; August 13, 2026, Regular Board Meeting minutes; the Financial Report; and the General Manager's Monthly Report. Commissioner Mies-Grantham moved to approve the consent calendar as presented. Commissioner Greer seconded the motion. The motion carried unanimously.

Public Hearing: None

Discussion and Information Items:

Water Treatment Plant (WTP) Update:

The Board received an update on ongoing server issues at the water treatment plant that have periodically disabled remote monitoring and operational control. GM Denlinger reported that the root cause was identified as a failed server component, and repairs were scheduled with Dell, TAG, and Jacobs Engineering. Discussion also covered seasonal source water conditions, noting that warmer temperatures and increased organic material have required more intensive treatment, while recent above-average rainfall has temporarily improved streamflow and water quality conditions. Denlinger also reported the successful completion of the Drinking Water Protection Plan, which identifies potential risks to the district's water source and fulfills the requirements of a DEQ-funded grant program.

Additional discussion included the introduction of a monthly Budget-to-Actuals report to improve financial oversight, upcoming staff travel and coverage plans, and scheduled maintenance activities, including pipeline replacement work and water treatment plant wash basin cleaning.

Decision Items:

None

Report, Comments, and Correspondence:

- GM will be in Salem attending the SDAO Board Meeting on September 10th.
- GM will be away from the office September 14th through the 18th.
- GM will be in Bend to chair the annual Oregon Water Utility Council in-person meeting September 23rd & 24th.
- SRWD Drinking Water Protection Plan final copy August 2026.

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Executive Session: None

Adjournment: Commissioner Greer moved for adjournment and Commissioner Mies-Grantham seconded. President Rob Mills adjourned the meeting at 4:25 p.m.

Other Scheduled Meetings: October 8, 2026, at 4:00 p.m. Regular Board Meeting

Approved by Board President Date:

DRAFT

SRWD Monthly Financial Report

Month End: September 2026

Monthly Statistics		Comments			
Total customers	2694	Includes new connects Less Abandoned / Forfeited meter plus 3 SRWD meters (shop X 2 & office) plus 1 Hydrant meter			
New connections	0				
Reinstalls	0				
Abandonments/Forfeitures/Meter Removed	0				
Financial Report	Checking/MM	LGIP/PFMA	Fund Balances	Comments	
General	\$933,725.31	\$20,790.37	\$954,515.68		
Bond	\$663,409.00	\$0.00	\$663,409.00		
Capital Projects	\$38,374.41	\$19,808.27	\$58,182.68		
Revenue Bond	\$0.00	\$1,482.78	\$1,482.78		
Rural Development Reserve	\$0.00	\$138,555.55	\$138,555.55		
Dist. Office/Shop Reserve	\$0.00	\$0.00	\$0.00		
Depreciation/SLARA Reserve	\$0.00	\$305,579.61	\$305,579.61		
SDC (formerly SIP)	\$0.00	\$440,019.04	\$440,019.04	\$1,402,064.24 SDC collections thru 9/30/2026	
Water Source Improvement Rsrv	\$0.00	\$344,638.37	\$344,638.37		
TOTALS	\$1,635,508.72	\$1,270,873.99	\$2,906,382.71		
General Fund Review	Current	FYTD	Budgeted Amount	Comments	
Revenue	\$264,824.29	829,587.00	\$3,948,310.00		
Expenses	\$131,291.81	445,480.73	\$3,948,310.00	Contingency \$200,000; Transfers \$607,410; Total expenses budgeted \$3,140,900.	
Net Gain or (Loss) from Operations	\$133,532.48	\$384,106.27			
Water Sales Revenue Comparison	Month	FYTD	Comments		
Water Sales Current Year	\$256,985.45	\$796,017.02	Leak Adjustments & Billings Adjustments (YTD = July - June)		
Actual+In Lieu of Water Sales Less H2O CR	\$261,985.45	\$811,017.02	Billing Adjustments FYTD \$0		
Water Sales Prior Year	\$246,067.26	\$761,957.73	Leak Adjustments FYTD \$0		
Actual+In Lieu of Water Sales Less H2O CR	\$251,027.20	\$776,863.92	TOTAL ADJUSTMENTS FYTD \$0		
Over or (Under)	\$10,918.19	\$34,059.29	Note: Rate increase effective 6/1/2026		
Gallorage Comparison	Current	Prior Year	Cost Comparison	Current	Prior Year
Gallons Purchased/Intertie/WTP Treated	9,991,000	10,323,568	Newport Charges	\$0.00	\$0.00
Gallons Sold (includes accountable loss & intertie)	8,630,449	8,867,143	SRWD Sales	\$256,985.45	\$246,067.26
Variance %	13.62%	14.11%			
Gallons Produced/Treated at WTP	9,991,000		8/11/2026-9/11/2026		
Gallons from Toledo Master Meter	0		Toledo Master Meter Readings read by SRWD field crew		
SRWD Intertie Usage (Purchased)	0		Additional water SRWD used/purchased from Newport Intertie		
Total Water Received/Produced	9,991,000				
City of Newport Intertie Usage (Sold)	0		Gallons sold to City of Newport for water used from the Newport Intertie		
Total Gallons Accounted	8,662,355		Customer consumption, flushing, leaks, CL2 Analyzer, & fire hydrant use		
Total Gallons Unaccounted	1,328,645				
Water Loss Percentage	13.30%				
Approval To Pay Bills	Payroll 9/4/2026 \$35,819.70		Payroll 9/18/2026 \$35,548.00		
Month of:	August	(after meeting)	September		
	GF A/P	\$31,094.66	GF A/P	\$23,565.67	up to 10/5/2026
	CP Fund	\$0.00	CP Fund	\$0.00	
	SDC Fund	\$0.00	SDC Fund	\$7,338.00	Civil West/Verdantas Water Master Plan
	Bond/Rev Bond Fund	\$0.00	Bond/Rev Bond Fund	\$0.00	
	SLARA/Depreciation	\$0.00	SLARA/Depreciation	\$0.00	
	CWSRF DEQ Grant	\$0.00	CWSRF DEQ Grant	\$0.00	
	MCWCC	\$0.00	MCWCC	\$0.00	
Monthly Accrual Statistics	Beg. Balance	Accrued	Used/Paid	Balance	
	8/31/2026			9/30/2026	
Office Overtime Hours (2-01)	0.00	1.50	1.50	0.00	
Field Overtime Hours (2-02)	0.00	19.50	19.50	0.00	
Vacation Pay (3-01)	2913.81	114.50	62.00	2966.31	
Sick Pay (4-00)	151.00	80.00	16.50	214.50	
Comp Time (9-01 / 9-02)	113.49	45.00	10.50	147.99	
Management Leave (10-00)	160.00	0.00	0.00	160.00	
F:Office/GM/Board Meetings					

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
01-3990 BEGINNING FUND BALANCE	.00	.00	870,000.00	870,000.00	.0
01-4000 GEN FUND PROP TAXES - DEL	332.16	1,618.38	3,000.00	1,381.62	54.0
01-4010 GEN. FUND PROPERTY TAXES - CUR	.00	.00	108,800.00	108,800.00	.0
01-4016 GRANT FUNDS INCOME	.00	1,523.75	10,000.00	8,476.25	15.2
01-4020 WATER SALES	256,985.45	796,017.02	2,846,000.00	2,049,982.98	28.0
01-4021 CONTRACT/ IN LEIU OF W. SALES	2,836.63	11,346.52	35,700.00	24,353.48	31.8
01-4030 NEW SERVICE CONNECTION CHARGES	.00	3,000.00	10,500.00	7,500.00	28.6
01-4040 TRANSFER / TURN-ON CHARGES	982.50	3,085.00	10,000.00	6,915.00	30.9
01-4045 INTEREST-CON CONTRACT	2,163.37	8,653.48	24,310.00	15,656.52	35.6
01-4050 GEN. FUND INTEREST INCOME	73.72	228.09	1,000.00	771.91	22.8
01-4051 DELINQUENT NOTICE 1&2 CHARGES	1,285.00	3,535.00	10,000.00	6,465.00	35.4
01-4052 DAMAGE REPAIR INCOME	.00	.00	1,000.00	1,000.00	.0
01-4053 DEVELOPER PLAN REVIEW CHARGES	.00	.00	1,000.00	1,000.00	.0
01-4060 GEN. FUND MISC. INCOME	165.46	579.76	15,000.00	14,420.24	3.9
01-4130 SUBDIVISION ASSESSMENTS	.00	.00	1,000.00	1,000.00	.0
01-4900 REFUND OF PRIOR YEAR EXPENSE	.00	.00	1,000.00	1,000.00	.0
TOTAL REVENUE	264,824.29	829,587.00	3,948,310.00	3,118,723.00	21.0
TOTAL FUND REVENUE	264,824.29	829,587.00	3,948,310.00	3,118,723.00	21.0

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
01-5010 OFFICE SALARIES	16,126.40	96,758.40	422,000.00	325,241.60	22.9
01-5051 TRAINING CLASSES-WTP	.00	.00	1,500.00	1,500.00	.0
01-5052 LODGING-WTP	.00	.00	2,500.00	2,500.00	.0
01-5053 MILEAGE & MEAL REIMB-WTP	.00	.00	2,500.00	2,500.00	.0
01-5060 TRAINING CLASSES - OFFICE	.00	1,045.00	4,000.00	2,955.00	26.1
01-5061 TRAINING CLASSES - FIELD	440.00	740.00	3,000.00	2,260.00	24.7
01-5062 TRAINING CLASSES-BOARD	.00	.00	1,000.00	1,000.00	.0
01-5063 MILEAGE & MEAL REIMB-OFFICE	.00	.00	4,000.00	4,000.00	.0
01-5064 MILEAGE & MEAL REIMB-BOARD	250.00	750.00	4,000.00	3,250.00	18.8
01-5065 LODGING - OFFICE	.00	.00	4,500.00	4,500.00	.0
01-5066 LODGING - BOARD	.00	.00	2,500.00	2,500.00	.0
01-5067 LODGING - FIELD	1,220.82	1,220.82	4,000.00	2,779.18	30.5
01-5068 OVERTIME WAGES - OFFICE	81.65	379.64	3,000.00	2,620.36	12.7
01-5070 PERS - EMPLOYER PORTION	8,459.17	48,653.69	238,100.00	189,446.31	20.4
01-5080 EMPLOYEE HEALTH INSURANCE	.00	60,796.00	428,600.00	367,804.00	14.2
01-5090 PAYROLL EXPENSE	4,492.97	16,755.80	91,200.00	74,444.20	18.4
01-5120 ELECTION EXPENSE (COMMISSIONER	.00	.00	1,500.00	1,500.00	.0
01-5190 CDL & DRUG TESTING / SAFETY	.00	.00	1,500.00	1,500.00	.0
01-5191 CUST OUTREACH/CONSERV KITS	.00	.00	1,000.00	1,000.00	.0
01-5200 PROFESSIONAL SERVICES	32,391.65	28,842.61	212,200.00	183,357.39	13.6
01-5201 ATTORNEY - BASIC SVCS	.00	1,470.00	15,000.00	13,530.00	9.8
01-5202 ENGINEER - BASIC SVCS	.00	.00	3,000.00	3,000.00	.0
01-5203 AUDITOR - BASIC SVCS	.00	.00	12,100.00	12,100.00	.0
01-5204 CONSULTANTS: WATER SOURCE PP	510.00	1,972.50	15,000.00	13,027.50	13.2
01-5206 DISTRICT CONTRIB: MCWCC	.00	9,500.00	10,000.00	500.00	95.0
01-5208 CONSULTANTS-WTP/DISTRIBUTION	9,428.79	14,480.97	100,000.00	85,519.03	14.5
01-5240 INSURANCE & BONDS	.00	(40,853.50)	87,900.00	128,753.50	(46.5)
01-5270 OFFICE EQUIPT REP/REPL (SMALL)	.00	.00	500.00	500.00	.0
01-5271 PHONE EXPENSE/INTERNET	2,059.51	6,971.24	32,000.00	25,028.76	21.8
01-5272 CELLULAR EXPENSE	259.01	958.65	5,000.00	4,041.35	19.2
01-5273 PHONE/INTERNET- WTP	465.33	1,399.96	8,200.00	6,800.04	17.1
01-5274 CELLPHONE - WTP	104.37	259.77	1,000.00	740.23	26.0
01-5280 PRINTING / COPYING / ADVERTISI	196.19	779.99	13,000.00	12,220.01	6.0
01-5290 OFFICE SUPPLIES	206.46	254.35	5,000.00	4,745.65	5.1
01-5291 POSTAGE EXPENSE	1,989.17	3,804.62	17,000.00	13,195.38	22.4
01-5310 DUES / FEES & ASSESSMENTS	3,901.39	4,356.79	66,200.00	61,843.21	6.6
01-5360 MISCELLANEOUS EXPENSE	336.05	449.67	4,000.00	3,550.33	11.2
01-5361 REFERENCE MATERIALS	.00	.00	500.00	500.00	.0
01-5400 OFFICE FURNITURE	.00	.00	3,100.00	3,100.00	.0
01-5410 OFFICE EQUIPMENT & MACHINES	.00	.00	2,000.00	2,000.00	.0
01-5420 COMPUTER PROGRAMS / SOFTWARE U	.00	.00	1,000.00	1,000.00	.0
01-5510 FIELD SALARIES	17,711.20	106,068.80	515,000.00	408,931.20	20.6
01-5590 OVERTIME WAGES - FIELD	767.61	1,596.30	16,000.00	14,403.70	10.0
01-5591 ON CALL WAGES - FIELD	861.14	6,117.18	30,400.00	24,282.82	20.1
01-5599 PRFRMANCE AWARD-SPCIAL CIRCUMS	.00	550.00	4,400.00	3,850.00	12.5
01-5600 OPERATING MATERIALS & SUPPLIES	279.23	586.15	8,000.00	7,413.85	7.3
01-5601 UNIFORMS - JACKET & HAT	.00	.00	4,000.00	4,000.00	.0
01-5603 O.M.-CONSERVATION MATERIALS	.00	.00	1,000.00	1,000.00	.0
01-5605 OP MATERIAL/ SUPL-WTP	6,247.67	20,066.34	125,000.00	104,933.66	16.1
01-5606 SAMPLE/H2O TESTING-WTP.DISTRIB	1,796.00	4,382.00	30,000.00	25,618.00	14.6
01-5610 UTILITIES	1,667.55	4,034.22	35,000.00	30,965.78	11.5
01-5611 UTILITIES-WTP	4,585.06	9,935.22	35,000.00	25,064.78	28.4

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
01-5620 EQUIPMENT RENT	.00	455.92	1,000.00	544.08	45.6
01-5621 MILEAGE & MEAL REIMB - FIELD	.00	395.60	2,000.00	1,604.40	19.8
01-5625 MAINT.TRUCK/EQUIP-WTP	.00	67.96	1,000.00	932.04	6.8
01-5626 MAINT. PROPANE.GEN.- WTP	.00	.00	500.00	500.00	.0
01-5627 MAINT. ROAD-WTP	.00	.00	500.00	500.00	.0
01-5628 MAINT. GASOLINE-WTP	183.44	183.44	3,000.00	2,816.56	6.1
01-5629 MAINT/REPAIR/REPLA- WTP	2,336.72	4,417.09	75,000.00	70,582.91	5.9
01-5630 MAINTENANCE/REPAIR / REPLACE.	4,855.83	8,430.08	100,000.00	91,569.92	8.4
01-5631 MAINT./REPAIR-FIELD EQUIP.	2,108.49	2,312.46	40,000.00	37,687.54	5.8
01-5632 MAINT./REPAIR-GASOLINE	2,048.15	2,601.21	20,000.00	17,398.79	13.0
01-5633 MAINT./REPAIR-GRAVEL/BRUSH CUT	136.62	264.35	5,000.00	4,735.65	5.3
01-5634 MAINT./REPR-JAN/SEC/LOC	1,234.25	5,116.52	15,000.00	9,883.48	34.1
01-5635 MAINT/REPAIR-PROPANE	1,553.92	1,553.92	5,000.00	3,446.08	31.1
01-5640 REPLACEMENT METERS	.00	.00	40,000.00	40,000.00	.0
01-5691 EMERGENCY H2O PURCHASE-COT.CON	.00	.00	150,000.00	150,000.00	.0
01-5720 SUPPLY & DISTRIBUTION SYSTEM	.00	.00	30,000.00	30,000.00	.0
01-5750 BUILDING IMPROVEMENTS	.00	.00	10,000.00	10,000.00	.0
01-5810 SHOP EQUIPMENT	.00	4,599.00	5,000.00	401.00	92.0
01-5900 INTER-FUND TRANSFERS EXPENSE (	.00	.00	607,410.00	607,410.00	.0
01-5950 GF OPER.CONTINGENCIES	.00	.00	200,000.00	200,000.00	.0
 TOTAL EXPENDITURE	 131,291.81	 445,480.73	 3,948,310.00	 3,502,829.27	 11.3
 TOTAL FUND EXPENDITURES	 131,291.81	 445,480.73	 3,948,310.00	 3,502,829.27	 11.3
 NET REVENUE OVER EXPENDITURES	 133,532.48	 384,106.27	 .00	 (384,106.27)	 .0

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
02-3990 BEGINNING FUND BALANCE	.00	.00	690,000.00	690,000.00	.0
02-4000 BOND FUND PROPERTY TAXES - DEL	3,493.18	17,210.87	25,000.00	7,789.13	68.8
02-4010 BOND FUND PROPERTY TAXES - CUR	.00	.00	933,990.00	933,990.00	.0
02-4012 BOUNDARY WITHDRAWAL INCOME	553.75	2,215.00	6,650.00	4,435.00	33.3
02-4013 PROP. ANNEXED TO CON INCOME	.00	.00	1,000.00	1,000.00	.0
02-4050 BOND FUND INTEREST INCOME	1,511.65	4,709.99	24,430.00	19,720.01	19.3
02-4060 BOND FUND MISC. INCOME	16.55	58.87	8,100.00	8,041.13	.7
TOTAL REVENUE	5,575.13	24,194.73	1,689,170.00	1,664,975.27	1.4
TOTAL FUND REVENUE	5,575.13	24,194.73	1,689,170.00	1,664,975.27	1.4
<u>EXPENDITURES</u>					
02-6630 2011 BOND - PRINCIPAL	.00	.00	50,620.00	50,620.00	.0
02-6640 2012 BOND - PRINCIPAL	.00	.00	280,000.00	280,000.00	.0
02-6650 2013 BOND - PRINCIPAL	.00	.00	95,000.00	95,000.00	.0
02-6660 2016 BOND - PRINCIPAL	.00	.00	129,430.00	129,430.00	.0
02-6670 2021 BOND - PRINCIPAL	.00	.00	226,240.00	226,240.00	.0
02-6730 2011 BOND - INTEREST	.00	.00	40,600.00	40,600.00	.0
02-6740 2012 BOND - INTEREST	.00	.00	40,040.00	40,040.00	.0
02-6750 2013 BOND - INTEREST	.00	.00	36,160.00	36,160.00	.0
02-6760 2016 BOND - INTEREST	.00	.00	44,780.00	44,780.00	.0
02-6770 2021 BOND - INTEREST	.00	.00	99,450.00	99,450.00	.0
TOTAL EXPENDITURE	.00	.00	1,042,320.00	1,042,320.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,042,320.00	1,042,320.00	.0
NET REVENUE OVER EXPENDITURES	5,575.13	24,194.73	646,850.00	622,655.27	3.7

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
03-3990 BEGINNING FUND BALANCE	.00	.00	60,000.00	60,000.00	.0
03-4021 GRANT INCOME-DEQ/EPA/COUNTY	.00	.00	3,000,000.00	3,000,000.00	.0
03-4050 C.PROJECTS FUND INTEREST INCOM	45.70	140.61	500.00	359.39	28.1
TOTAL REVENUE	45.70	140.61	3,060,500.00	3,060,359.39	.0
TOTAL FUND REVENUE	45.70	140.61	3,060,500.00	3,060,359.39	.0
<u>EXPENDITURES</u>					
03-5726 CONSULTANTS- MPLAN/WS PROTECT	.00	.00	20,000.00	20,000.00	.0
03-5743 ENGINEER - GAC	.00	.00	540,000.00	540,000.00	.0
03-5749 ADMIN - LEGAL/FINANCING GAC	.00	.00	30,000.00	30,000.00	.0
03-5753 CONSTRUCTION - GAC	.00	.00	600,000.00	600,000.00	.0
03-5755 GRANULAR ACTIVATED CARBON	.00	.00	1,830,000.00	1,830,000.00	.0
03-5770 SRWD-CAPITAL IMPROVEMENTS	1,518.70	1,518.70	40,500.00	38,981.30	3.8
TOTAL EXPENDITURE	1,518.70	1,518.70	3,060,500.00	3,058,981.30	.1
TOTAL FUND EXPENDITURES	1,518.70	1,518.70	3,060,500.00	3,058,981.30	.1
NET REVENUE OVER EXPENDITURES	(1,473.00)	(1,378.09)	.00	1,378.09	.0

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

REVENUE BOND RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
04-3990 BEGINNING FUND BALANCE	.00	.00	500.00	500.00	.0
04-4050 REVENUE BOND RSRV INTEREST	2.92	8.93	1,500.00	1,491.07	.6
04-4160 INTER-FUND TRANSFERS INCOME(RE	.00	.00	278,220.00	278,220.00	.0
TOTAL REVENUE	2.92	8.93	280,220.00	280,211.07	.0
TOTAL FUND REVENUE	2.92	8.93	280,220.00	280,211.07	.0
<u>EXPENDITURES</u>					
04-6605 2022 REVENUE BOND-PRINCIPAL	.00	.00	73,000.00	73,000.00	.0
04-6610 2020 REVENUE BOND-PRINCIPAL	.00	.00	71,200.00	71,200.00	.0
04-6620 2012 REVENUE BOND - PRINCIPAL	.00	.00	49,170.00	49,170.00	.0
04-6720 2012 REVENUE BOND - INTEREST	.00	.00	26,170.00	26,170.00	.0
04-6750 2020 REVENUE BOND - INTEREST	.00	.00	38,700.00	38,700.00	.0
04-6760 2022 REVENUE BOND-INTEREST	.00	.00	21,980.00	21,980.00	.0
TOTAL EXPENDITURE	.00	.00	280,220.00	280,220.00	.0
TOTAL FUND EXPENDITURES	.00	.00	280,220.00	280,220.00	.0
NET REVENUE OVER EXPENDITURES	2.92	8.93	.00	(8.93)	.0

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

RURAL DEVELOP. REQ. RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
05-3990 BEGINNING FUND BALANCE	.00	.00	135,000.00	135,000.00	.0
05-4050 R. D. REQ. FUND INTEREST IN	412.99	1,279.92	5,500.00	4,220.08	23.3
05-4160 INTER-FUND TRANSFERS INCOME-RD	.00	.00	10,990.00	10,990.00	.0
TOTAL REVENUE	412.99	1,279.92	151,490.00	150,210.08	.8
TOTAL FUND REVENUE	412.99	1,279.92	151,490.00	150,210.08	.8
<u>EXPENDITURES</u>					
05-5780 EMERG.CAP.OUTLAY/BOND PAYMENT	.00	.00	151,490.00	151,490.00	.0
TOTAL EXPENDITURE	.00	.00	151,490.00	151,490.00	.0
TOTAL FUND EXPENDITURES	.00	.00	151,490.00	151,490.00	.0
NET REVENUE OVER EXPENDITURES	412.99	1,279.92	.00	(1,279.92)	.0

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

SLARA/DEPRECIATION RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
11-3990 BEGINNING FUND BALANCE	.00	.00	284,000.00	284,000.00	.0
11-4050 DEP. RSRV. INTEREST INCOME	688.79	2,092.48	6,000.00	3,907.52	34.9
11-4160 INTER-FUND TRANSFERS INCOME	.00	.00	250,000.00	250,000.00	.0
11-4900 REFUND OF PRIOR YEAR EXPENSE	6,257.40	6,257.40	.00	(6,257.40)	.0
TOTAL REVENUE	6,946.19	8,349.88	540,000.00	531,650.12	1.6
TOTAL FUND REVENUE	6,946.19	8,349.88	540,000.00	531,650.12	1.6
<u>EXPENDITURES</u>					
11-5410 OFFICE EQUIPMENT & MACHINES	.00	.00	180,000.00	180,000.00	.0
11-5751 REPLACEMENT/DEPRECIATED ITEMS	.00	.00	180,000.00	180,000.00	.0
11-5820 V. RPLMNT PROGRAM/HEAVY EQUIP.	.00	.00	180,000.00	180,000.00	.0
TOTAL EXPENDITURE	.00	.00	540,000.00	540,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	540,000.00	540,000.00	.0
NET REVENUE OVER EXPENDITURES	6,946.19	8,349.88	.00	(8,349.88)	.0

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

SYSTEM DEV. CHARGES (PREV.SIP)

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
13-3990 BEGINNING FUND BALANCE	.00	.00	350,000.00	350,000.00	.0
13-4050 SDC RESERVE INTEREST INCOME	1,300.49	4,090.69	26,000.00	21,909.31	15.7
13-4400 SYSTEM DEVELOPMENT CHARGES	.00	3,670.50	25,700.00	22,029.50	14.3
TOTAL REVENUE	1,300.49	7,761.19	401,700.00	393,938.81	1.9
TOTAL FUND REVENUE	1,300.49	7,761.19	401,700.00	393,938.81	1.9
<u>EXPENDITURES</u>					
13-5710 MASTER PLAN STUDY/AMMENDMENTS	10,955.50	10,955.50	200,000.00	189,044.50	5.5
13-5724 CONSULTANTS - S. PLANNING	.00	.00	50,000.00	50,000.00	.0
13-5726 SDC-PLAN UPDATE/SRWD	.00	.00	10,000.00	10,000.00	.0
13-5727 IMPROVEMENT PROJECTS-SDC	.00	.00	141,700.00	141,700.00	.0
TOTAL EXPENDITURE	10,955.50	10,955.50	401,700.00	390,744.50	2.7
TOTAL FUND EXPENDITURES	10,955.50	10,955.50	401,700.00	390,744.50	2.7
NET REVENUE OVER EXPENDITURES	(9,655.01)	(3,194.31)	.00	3,194.31	.0

SEAL ROCK WATER DISTRICT
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2026

WATER SOURCE IMPROV RSRV FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
20-3990 BEGINNING FUND BALANCE	.00	.00	340,000.00	340,000.00	.0
20-4050 WS RESERVE INTEREST INCOME	1,058.02	3,281.33	12,000.00	8,718.67	27.3
20-4160 INTER-FUND TRANSFERS INCOME-TI	.00	.00	68,200.00	68,200.00	.0
TOTAL REVENUE	1,058.02	3,281.33	420,200.00	416,918.67	.8
TOTAL FUND REVENUE	1,058.02	3,281.33	420,200.00	416,918.67	.8
<u>EXPENDITURES</u>					
20-5671 WTP/INTAKE/PUMPS/WATERLINE	.00	.00	100,000.00	100,000.00	.0
20-5674 SRWD SYSTEM IMPROVEMENT	.00	.00	100,000.00	100,000.00	.0
20-5675 EMERGENCY SYSTEM REPAIR	.00	.00	168,200.00	168,200.00	.0
20-5712 CONSULTANTS	.00	.00	52,000.00	52,000.00	.0
TOTAL EXPENDITURE	.00	.00	420,200.00	420,200.00	.0
TOTAL FUND EXPENDITURES	.00	.00	420,200.00	420,200.00	.0
NET REVENUE OVER EXPENDITURES	1,058.02	3,281.33	.00	(3,281.33)	.0



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Seal Rock Water District

General Manager's Report:
 Board Meeting – October 8, 2026

This report provides an executive-level update on district operations, source water management, staffing, and ongoing initiatives. Additional details and supporting documentation are available in the full agenda packet.

➤ Water Treatment Plant Server and Remote Access System Update:

I wanted to provide the Board with an update on the computer and server issues we have been working on at the Beaver Creek Water Treatment Plant.

I received an update from Sherman Walker with Jacobs Engineering, and I am pleased to report that the WTP's computer and remote-access systems are back in full operation. The plant has continued to operate normally, and we now have the primary server environment restored and functioning.

As background, Server-2 experienced a hardware failure that required replacement of the affected components. Following the hardware replacement, VMware experienced corruption within the storage system supporting the plant's virtual servers. During that process, the virtual servers were temporarily moved to Server-1 so that we could maintain both local and remote access to the plant without interrupting water production or treatment operations.

The engineer has now reformatted the virtual-server storage on Server-2 and restored the VMware vCenter management system using our Veeam backups. Veeam backups are also functioning again, and the ability to restore systems from backup has been verified. This is an important improvement because it provides us with a functioning backup and recovery capability should another issue occur.

Several virtual servers, including Humane Machine Interface (HMI0), AV01 and BUP01, were lost during earlier server issues. The engineer has successfully restored each of these systems from previous Veeam backups. The next step is to validate that each restored system is functioning properly within the WTP environment.

At this point, the plant is operating normally and remote access is available. We will be monitoring the system closely over the coming days and weeks to make sure the restored server environment remains stable and that the various virtual servers continue to perform as expected. This monitoring period will give us a better understanding of how effective the repairs and restoration have been before we consider the work completed.

There are still a couple of follow-up items that will need to be addressed:

Server-1: The engineer identified storage-system errors on Server-1 that are similar to those previously experienced on Server-2. The hardware is currently stable, and this is not considered an immediate operational concern, but Jacobs recommends that we investigate and address the issue. We will coordinate a timeframe for that work that minimizes any potential impact on plant operations.

Programmable Logic Controller (PLC) programming software: The engineer has identified that the PLC programming license needs to be reinstalled. He plans to work on this next week.

System Validation: Jacobs will continue validating HMI02, AV01 and BUP01 following their restoration and will let us know if any additional issues are identified.

The most important point for the Board is that WTP operations have not been interrupted by these computer/server issues, and the plant is currently operating with local and remote access restored. We are also in a better position from a backup and recovery standpoint than we were previously, with Veeam backups and restores functioning again.

I want to appreciate the Jacobs team, along with the WTP Operators, for their dedication and hard work in getting us to this point. We will continue to monitor the system closely and address the remaining items in a deliberate manner so that we can maintain reliable operation of the WTP's control and information systems.

➤ **Water Master Plan – Project Progress Update:**

The project continues to move forward, although the engineering team has identified some areas of the plan that require additional analysis and refinement before we move into the next formal draft stage. I believe this additional work is important to make sure the Master Plan accurately reflects the District's actual water-use patterns and future needs rather than simply relying on standard planning assumptions.

Current Project Status:

Verdantas recently completed a 30% review of the Water Master Plan. We have scheduled the next major review for November 16, which we anticipate will serve as the approximately 60% review.

The original goal had been to provide the district with substantially complete text through Chapter 6 as part of a 50% draft. However, the 30% review identified some areas where the planning methodology needs to be refined before that draft is finalized. As a result, the timing of the 50% text is currently to be determined.

The primary areas requiring additional work are Demand Projection (Chapter 4) and Future Treatment Improvements (Chapter 7), with the treatment discussion also being influenced by the findings developed earlier in the plan.

Demand and Consumption Analysis:

One of the more important issues identified during the review involves how the district's future water demand should be projected.

Verdantas initially applied a conventional planning assumption using approximately 2.23 residents per metered household and 75 gallons per capita per day. When compared with the district's actual meter data, that methodology appears to substantially overestimate current consumption.

Sherwin's analysis indicates that using the Census-based household occupancy assumption at 100% occupancy, combined with the district's actual meter data, produces an average consumption of approximately 55 gallons per capita per day. Conversely, attempting to reconcile the traditional 75-gallon-per-capita planning assumption with observed consumption would require assuming an effective occupancy of roughly 60%, or approximately 1.3 residents per metered household.

Neither approach appears to completely explain what we are seeing in the district's actual consumption data. Rather than simply selecting one assumption and moving forward, Verdantas believes it is important to work directly with District staff to better understand the data, including the relationship between customer counts, occupancy, meter data, seasonal use and the district's master-meter information.

I agree with that approach. The purpose of the Water Master Plan is to provide the district with a sound basis for future infrastructure and financial decisions. It is therefore important that the demand projections reflect the district's actual circumstances as closely as possible.

Distribution System and Water Loss:

The engineering team is also continuing to develop and analyze the district's distribution-system model. This work is particularly important in evaluating water-loss information and determining whether historical reporting or other factors may have affected previous planning assumptions.

Verdantas has indicated that the model will also help them further evaluate some of the consumption patterns and master-meter information that have raised questions during their review. This additional analysis should ultimately give us greater confidence in the demand projections and the resulting infrastructure recommendations.

Treatment and Future Improvements:

Another area receiving additional attention is the evaluation of future treatment improvements.

As part of that work, the engineer has been researching available treatment technologies and equipment for addressing the district's occasional salinity events at Beaver Creek. He is specifically looking at whether a small-scale, side-stream reverse-osmosis treatment system could potentially address some of the district's wintertime imported-water requirements while making use of the existing Beaver Creek Water Treatment Plant.

At this point, this is being evaluated as a potential concept rather than a recommendation. The engineering team is doing the work necessary to determine whether such an approach is technically and economically practical before presenting it to the district.

What Comes Next:

The immediate focus will be on resolving the demand-projection questions and incorporating the results into the overall Master Plan strategy. Verdantas will then continue developing the draft document and supporting analysis for 60% review by the district in November 2026.

The current schedule is:

- **30% review:** Completed
- **Demand projection refinement:** Underway
- **Distribution-system modeling and water-loss analysis:** Continuing
- **Future treatment alternatives:** Continuing
- **50% draft text:** Timing to be determined pending resolution of the demand-projection methodology
- **Approximately 60% project review:** Scheduled for November 2026
- **Final draft:** Schedule will be refined as the 60% review and remaining technical work are completed

Overall, the project is progressing, but the engineering team is appropriately taking additional time to resolve some fundamental planning assumptions before advancing the draft. In my view, getting the demand projections and treatment strategy right is more important than simply meeting an interim draft date.

We will continue to keep the Board informed as the work progresses and will provide another update following the November review or sooner if there are significant developments.

Additional District Activities & Updates:

Staff/Safety Meeting: Continued emphasis on safety culture and best operational practices.

Water Conservation Coordination: Participated in discussions with the Lincoln County Water Conservation Committee.

SDAO Board Meeting: Participated in the SDAO Board Meeting in Salem on September 10th

Water Master Plan: Staff met with engineers to discuss progress on the development of the WMP on September 21st.

Oregon Water Utility Council: Chaired the OWUC committee, hosted by the City of Bend, September 23rd – 25th.

SDAO Conference Committee Meeting: Participated in the SDAO Conference Committee on September 10th

Water Treatment Plant: Attended several meetings with engineers to discuss WTP server issue.

SRWD Fall Newsletter: Staff met with consultant to collaborate on the Fall Newsletter on September 22nd.

Beaver Creek Monitoring Period: District met with consultants from GSI Water Solutions to discuss stream flow monitoring on Beaver Creek on September 22nd.

Newport Island Annexation: Staff are working collaboratively with the City of Newport in response to Island Annexation of several properties in the South Beach City Service Area (CSA).

SRWD Audit Field Work: Staff supported the auditor conducting a field audit on September 30th.

Seal Rock Water District is an Equal Opportunity Service Provider and Employer.

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Cyber Security Training: Staff attended Water Under Fire. How Oregon Districts Can Secure OT Systems Against Nationwide Cyber Attacks on October 7th.

Jay Street Mainline Replacement: Filed crews are in the process of replacing several hundred feet of 2-inch mainline on Jay Street north and south of Cross Street.

SRWD continues to actively manage operational challenges, regulatory responsibilities, and infrastructure needs while maintaining our commitment to delivering safe, reliable water service to the community. Staff remain focused on continuous improvement and advancement of district goals.



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Seal Rock Water District

DATE ACTION REQUESTED: October 8, 2026							
Ordinance		Resolution		Motion		Information	X
Date Prepared: September 28, 2026				Dept.: Administration			
SUBJECT: Consider Implementation of PERS Retiree Return-to-Work Program				Contact Person for this Item: Adam Denlinger, General Manager adenlinger@srwd.org. 541-563-4447			

RECOMMENDED BOARD ACTION:

Consider Implementation of PERS Retiree Return-to-Work Policy

Background

The District periodically has a need to retain experienced employees or bring experienced employees back to work following retirement. This can be particularly valuable when an employee maintains state certification, specialized knowledge of the District's water system, facilities, operations, regulatory requirements, or administrative processes.

Oregon law and Oregon Public Employees Retirement System (PERS) rules allow public employers, under certain circumstances, to employ individuals who have retired from PERS while those individuals continue to receive their PERS retirement benefits.

Senate Bill 1049 changed Oregon's PERS work-after-retirement provisions beginning in 2020. Those provisions were subsequently extended by House Bill 2296 and currently allow eligible PERS retirees to return to work for a PERS-participating employer without the former restrictions on the number of hours they may work, provided the retiree meets the applicable requirements. The district would also continue to pay the applicable employer PERS costs associated with the employee's compensation. The current provisions are scheduled to remain in effect through December 31, 2034.

Senate Bill 1049 allows retirees who have reached normal retirement age to return to work without any hourly restrictions until 2035. After 2035, the limit will be 1,040 hours for Tier 1 or 2 members and 600 hours for OPSRP members. Early retirees must take at least a 6-month break in service to work unlimited hours; otherwise, hourly limitations will apply.

The important point for the District is that not every PERS retiree automatically qualifies under the same rules. Eligibility depends on the individual's retirement circumstances and the applicable PERS requirements.

What This Means for the District

Based upon current Oregon statutes, PERS guidance, and Senate Bill 1049, as subsequently extended by House Bill 2296, it appears the District may employ an eligible retired PERS member provided all statutory requirements governing work after retirement are satisfied.

This provides the District with additional flexibility when addressing staffing needs, succession planning, employee transitions, specialized projects, and temporary or part-time assignments.

For example, a retired District employee could potentially be brought back to assist with:

- training and mentoring existing or new employees;
- transferring institutional knowledge;
- assisting with management or employee transitions;
- completing a specific project;
- providing specialized technical or operational expertise; or
- temporarily filling a position while the District recruits for a permanent employee.

The ability to bring a retiree back to work does not, however, mean that the District would automatically rehire every retired employee or that every retiree would be eligible for unlimited employment. Each proposed arrangement would be reviewed based upon the individual's PERS status and the specific circumstances of the employment.

How the District Would Administer the Program

Staff recommends that the District establish a straightforward administrative process rather than requiring the Board to evaluate the technical PERS requirements each time a retiree is considered for employment.

Before a retired PERS member is returned to work, District staff would confirm the individual's retirement status and determine whether the proposed employment complies with the applicable PERS requirements. Staff would also establish the position, expected hours, compensation, duration of employment, and funding source.

When circumstances are unclear or involve an unusual retirement or employment situation, the District would obtain guidance from PERS and/or District legal counsel, and SDAO before the individual begins work.

The retiree would remain a District employee and would be subject to the same applicable District policies, employment requirements, safety requirements, supervision, payroll procedures, and performance expectations as other District employees.

The District would also continue to pay the applicable employer PERS costs associated with the employee's compensation.

Responsibility of the Retiree

While the District will verify eligibility for employment, the District will not provide individual financial or retirement advice to a prospective retiree.

A retiree's individual circumstances may also involve Social Security, taxes, or other retirement considerations that are separate from the District's PERS obligations. Employees considering retirement and subsequent reemployment should therefore be encouraged to obtain independent advice from PERS, Social Security, a tax professional, or their personal financial advisor regarding their individual circumstances.

Board Oversight

The Board's role would be to establish the District's overall policy and authorize the administrative framework for returning eligible PERS retirees to work.

The General Manager and staff would then administer individual reemployment arrangements consistent with the Board's policy, District personnel policies, applicable statutes, and PERS requirements.

This approach provides the District with flexibility while maintaining appropriate oversight and ensuring that individual arrangements are reviewed for compliance.

Because the current statutory provisions are temporary, staff would periodically review changes in Oregon law and PERS guidance and advise the Board of any changes that could affect the District's retiree return-to-work program.

Recommendation

Staff recommends that the Board approve an administrative framework allowing the District to employ eligible PERS retirees when doing so meets an identified District need and complies with applicable Oregon law, PERS requirements, and District personnel policies.

This framework would give the District another tool for succession planning, maintaining institutional knowledge, addressing temporary staffing needs, and accessing experienced personnel when appropriate, while maintaining a process to ensure that each individual employment arrangement complies with the applicable rules.

SEAL ROCK WATER DISTRICT

PERS Retiree Return-to-Work Policy

Effective Date: [Date]

Adopted by Board: [Date]

Responsible Position: General Manager / Finance Manager

1. Purpose

The purpose of this policy is to establish a consistent process for the District to employ eligible Oregon Public Employees Retirement System (PERS) retirees while complying with applicable Oregon law, PERS requirements, and District personnel policies.

2. Policy

The District may employ an eligible PERS retiree when there is an identified District need and the proposed employment complies with applicable PERS requirements. Each return-to-work arrangement will be evaluated individually. Approval of one retiree's employment does not establish an entitlement or precedent for another retiree.

3. Appropriate Uses

A PERS qualifying retiree may be considered for temporary, part-time, full-time, project, or other employment when the District determines whether the individual's experience or expertise will benefit the District. Examples may include:

- succession and transition assistance;
- training and mentoring;
- transfer of institutional knowledge;
- specialized technical or operational assistance;
- completion of specific projects;
- temporary staffing needs; or
- emergency or continuity-of-operations needs.

4. Eligibility and Compliance Review

Before a PERS retiree begins employment, the District will verify the individual's retirement status and determine the work-after-retirement requirements that apply to the proposed employment.

The District will consider the retiree's PERS status, retirement circumstances, required separation from PERS-covered employment, applicable work limitations, and any other requirements identified by PERS.

The District will use the PERS Retiree Return-to-Work Checklist adopted with this policy to document the review. The District will obtain guidance from PERS and/or District legal counsel when eligibility or compliance is unclear.

PERS rules governing work after retirement may change. The District will administer each arrangement according to the requirements in effect at the time of employment. Current PERS guidance states that the expanded work-after-retirement provisions under SB 1049, as extended by HB 2296, continue through December 31, 2034.

5. Employment Conditions

A returning retiree is a District employee and will be subject to applicable District personnel policies, supervision, safety requirements, timekeeping, confidentiality requirements, and performance expectations.

The terms of employment, including position, duties, compensation, expected schedule, and duration, will be documented in writing.

6. Payroll and PERS Reporting

Returning retirees will be processed through the District's regular payroll system.

The District will comply with applicable PERS reporting and employer contribution requirements, including reporting the retiree's wages and hours and paying applicable employer PERS contributions.

PERS currently requires employer contributions on retiree wages at the applicable employer rate, while working retirees do not make IAP contributions.

7. Authority and Approval

The General Manager, or designee is authorized to approve the employment of an eligible PERS retiree when the position and expenditure are within the General Manager's existing authority and approved budget.

Board approval will be required when otherwise required by District policy, budget authority, or Board action. The Board establishes this policy; District staff are responsible for administering individual return-to-work arrangements consistent with the policy and applicable law.

8. Individual Retirement Advice

The District will not provide individual financial, tax, Social Security, or retirement-benefit advice to a PERS retiree. Retirees are responsible for obtaining independent advice regarding the effect of employment on their PERS, Social Security, tax, Medicare, or other retirement benefits.

9. Recordkeeping

The District will maintain appropriate documentation for each PERS retiree employed after retirement, including the completed Return-to-Work Checklist and employment documentation. Records will be maintained in accordance with applicable District records-retention requirements.

10. Policy Review

The General Manager or designee will periodically review this policy and applicable PERS requirements and recommend amendments to the Board when necessary. Technical PERS requirements, including applicable work-hour limitations, will be maintained through the administrative checklist rather than incorporated as fixed requirements into this policy.

11. Effective Date

This policy shall become effective upon adoption by the Board of Commissioners and shall remain in effect until amended or repealed by the Board.

SEAL ROCK WATER DISTRICT

Attachment A – PERS Retiree Return-to-Work Checklist

Employee: _____

Position: _____

Retirement Date: _____

Proposed Start Date: _____

Eligibility Review

Review Item	Complete
PERS retirement status confirmed	☐
Prior District employment properly terminated	☐
Final wages and hours reported	☐
PERS retirement plan/status identified	☐
Normal or early retirement status reviewed	☐
Required separation period reviewed, if applicable	☐
Current PERS work-after-retirement requirements reviewed	☐
Applicable work-hour requirements identified	☐
PERS contacted, if necessary	☐
Legal counsel consulted, if necessary	☐

Employment Review

Review Item	Complete
Position and duties documented	☐
Employment status determined	☐
Compensation approved	☐
Expected schedule/hours established	☐
Employment duration established	☐
Funding available within approved budget	☐
Written employment terms provided	☐

Payroll and Administration

Review Item	Complete
Payroll notified	☐
PERS reporting requirements confirmed	☐
Applicable employer PERS contribution identified	☐
Timekeeping requirements communicated	☐
Retiree advised to obtain independent retirement/financial advice	☐

Reviewed by: _____

Title: _____

Date: _____

GM Approval: _____

Date: _____



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Seal Rock Water District

DATE ACTION REQUESTED: October 8, 2026							
Ordinance		Resolution		Motion		Information	X
Date Prepared: September 28, 2026				Dept.: Administration			
SUBJECT: City of Newport / Seal Rock Water District – GO Bond and Annexation Legal Review				Contact Person for this Item: Adam Denlinger, General Manager adenlinger@srwd.org. 541-563-4447			

RECOMMENDED BOARD ACTION:

Consider joint legal review of Island Annexation with the understanding that no final commitment to the joint representation will be made until District counsel has reviewed the proposal and the terms are acceptable to the District.

Background

As part of the ongoing discussions between the City of Newport and Seal Rock Water District regarding the proposed annexation of properties currently or historically served by the District, the City and District have identified questions concerning the agreements between the two entities related to General Obligation (GO) bond payments and the financial obligations associated with annexation.

The City and District previously agreed that obtaining an independent legal review would be an appropriate way to address these questions and establish a clear understanding of the parties' respective obligations under the existing agreements and applicable Oregon law.

I contacted Gülgün Uğur, Partner with Hawkins Delafield & Wood LLP, (District's Bond Counsel) regarding the possibility of providing this legal review from a neutral position on behalf of both the City and the District.

• Proposed Joint Legal Review

Gülgün has confirmed that she is able to jointly represent the City and the District for the limited purpose of reviewing and analyzing the agreements and applicable law. Specifically, her proposed review would address:

- What the existing agreements require regarding GO bond payments and related obligations;
- What Oregon law would have required in the absence of the agreements;
- Whether the terms contained in the agreements are permitted under applicable statutes;
- The potential implications of the agreements and applicable law for the proposed annexation; and
- Options available to the City and District for proceeding from this point.

Gülgün has identified three conditions that would need to be acknowledged by both entities before she could proceed with the joint representation:

1. Both the City and District understand that the legal analysis could result in one or both entities being in a less favorable position than previously anticipated;
2. Each entity consults with its own legal counsel before proceeding with the joint representation; and
3. If a disagreement develops between the City and District during the representation, Gülgün would be required to withdraw from representing both entities.

Gülgün has requested that each entity provide written confirmation that it understands and consents to these conditions before proceeding.

- **Legal Costs**

It is the District's expectation that, because the proposed legal review is being undertaken as a joint effort by the City of Newport and Seal Rock Water District to resolve questions affecting both entities, the associated legal costs should be shared equally between the City and the District.

Staff will seek clarification regarding the proposed billing arrangement before the engagement is finalized, including confirmation that the City and District will each be responsible for 50 percent of the legal fees and reasonable associated costs.

If the scope of work expands beyond the mutually agreed-upon review, staff recommends that any additional work or change in cost allocation be discussed and agreed upon by both entities before significant additional costs are incurred.

- **Staff Recommendation**

Staff recommends that the Board:

1. Receive and discuss the proposed joint legal review by Hawkins Delafield & Wood LLP;
2. Authorize staff to continue discussions with the City of Newport and Gülgün Uğur regarding the proposed joint representation, subject to review by District counsel;
3. Confirm that the District's expectation is that the City and District will share equally in the legal costs associated with the mutually agreed-upon scope of the joint review; and
4. Direct staff to return to the Board if District counsel identifies concerns with the proposed joint representation or if the scope, cost, or terms of the engagement materially change.