

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
September 13, 2018**

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7 Call Regular

8 Board Meeting: President John Garcia called the regular board meeting to order at 4:08 p.m., Thursday,
9 September 13, 2018.

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11 Present: President John Garcia, Commissioner Rob Mills, member and Commissioner Karen Otta,
12 member. Staff: Adam Denlinger, General Manager; Joy King, Office Manager. See sign in
13 sheet for public attendance.
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15 Excused Absences: Commissioner Glen Morris and Commissioner Sandra Mies-Grantham.

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17 Announcements: Joy King announced the agenda was revised to add the Project Monitoring Report No. 35.

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19 Public Comments: None

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21 Agenda Calendar: Items on the consent calendar are Invoice Lists for August/September 2018;
22 May 10, 2018 Board Meeting Minutes; July 12, 2018 Board Meeting Minutes; August 9, 2018
23 Board Meeting Minutes; August/September Financial Report/Invoices to approve; USDA
24 Project Monitoring Report No. 35 and General Manager's Report. Motioned by commissioner
25 Rob Mills to approve the agenda calendar with the exceptions of the May 10, July 12 and
26 August 9 regular board meeting minutes due to lack of a quorum to approve them.
27 Commissioner Karen Otta seconded the motion. Motion carried 3-0.

28 Discussion and
29 Information Items:
30 Primary Source Water:
31 Power Supply:

The District needs a higher voltage power at the treatment plant which will be located at the old Makai tank location east of the Makai subdivision and also at the intake site located at the South Beaver Creek Bridge. The South Beaver Creek location is in Consumers Power Inc. (CPI) territory and the old Makai Tank location is in Central Lincoln People's Utility District (CLPUD) territory. The District would like to supply power for both sites using CLPUD. District staff is working with CLPUD and CPI for a favorable solution. CLPUD will need to extend 7,000' of three phase powers from Hwy 101 to the intake site south of the Beaver Creek Bridge. CPI is willing to let CLPUD serve Seal Rock Water District in their territory, but CPI would like to tie their North and South single-phase service together in return for using their territory. This would include CLPUD and CPI to share the same trench from the fork in the road to south of the bridge. CPI would like the labor and material to be covered for this trade by Seal Rock Water District. Detail on this is discussed in a letter dated August 21, 2018 signed by Faye Murphy CLPUD Distribution Engineering Technician (see attached). It was discussed by the board that this is feasible since the District will already have an open trench for the pipes. It was also discussed that the District has no reason to trench beyond the project location. The General Manager will discuss this with CPI before signing the agreement.

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48 Biological
49 Assessment:

The District's Environmental Consultants responded to the concerns of National Marine and Fisheries Service (NMFS) regarding the District's Draft Biological Assessment (BA), by providing a revised BA that included a SRWD Beaver Creek Water Supply Biological Assessment RFI Response Matrix and SRWD Comment Matrix. This was submitted to NMFS on August 28, 2018. The District has received notification from NMFS that they are in receipt of the revised BA and will respond within 30 days with a notice that the BA is complete and acceptable. When NMFS issues a Biological Opinion then the District through USDA will enter in to Formal Consultation with NMFS.

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57 Decision Items:
58 Notice of Intent to
59 Award:

The District received 4 proposals for the Membrane Filtration Equipment for the Beaver Creek Water Supply Project by the deadline on August 2, 2018 at 2 p.m. As explained in the Request for Proposals, the District considered both cost and no-cost factors in making their decision. The four companies that submitted their proposals are Evoqua \$862,210; H2O Innovation \$1,528,154; Pall \$836,500; and Westech \$932,388. The GM will visit other agencies along the coast to see water treatment plants with similar membrane treatment

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65 facilities being proposed for the District. Both Pall and Westech are very competitive. Both
66 can treat 1 ½ MGD and have dial in support capability. Commissioner Karen Otta also
67 recommended to look at what the annual cost to maintain the system would be. It was
68 motioned by commissioner Karen Otta to authorize the District to issue Notice of Intent to
69 Award the Membrane Filtration Equipment for the Beaver Creek Water Supply Project.
70 Motion was seconded by commissioner Rob Mills. Motion carried 3-0.

71 SDAO

72 Nomination:

73 Commissioner Rob Mills and the GM, Adam Denlinger have worked together to nominate the
74 AMI Project for the SDAO Outstanding Special District Program Award. This project has
75 positive impact on the District, the customers and the environment. The Board was pleased
76 and supported the nomination. It was motioned by commissioner Karen Otta to submit a
77 nomination of the AMI Project for SDAO Outstanding Special District Program Award. Motion
78 was seconded by commissioner Rob Mills. Motion carried 3-0.

79 Reports & Comments:

80 Lincoln County Emergency Management Public Outreach Events for Fall 2018.

81 The Oregon State Governor issued an Executive Order No. 18-19 Determination of a state of
82 drought emergency in Lincoln County due to low streamflow and hot, dry conditions affecting
83 the Siletz River, the source of Water for SRWD. Because of this, the City of Newport, City of
84 Toledo and Seal Rock Water District send out a Stage 2 Water Curtailment Notice to their
85 customers on August 20, 2018.

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87 The Oregon Health Authority, Drinking Water Services, conducted a water system survey of
88 the District's system on Aug. 29, 2018 and awarded the District an Outstanding Performance
89 Award giving the District 5 years before the next survey instead of another survey every 3
90 years.

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92 The General Manager's Performance Evaluation is coming up on December 1, 2018. The
93 performance evaluation form will be emailed to each board of commissioner.

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95 Adjournment:

96 Commissioner Rob Mills motioned to adjourn the meeting. President John Garcia adjourned
97 the meeting at 5:08 p.m.

98 Next Board Meeting:

99 October 11, 2018 at 4:00 p.m. Regular Board Meeting.
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108 Approved by Secretary

109 Date